RMS CEFMS & PROMIS batch interface setup

1. Preparation

The Batch interface service must be installed on Windows NT or 2000 server. The service requires the RMS client to be installed. It must be upgraded each time the client software is upgraded on the workstations. The batch service uses winrms.exe for processing.

2. Extracting the software

Create a directory on the server and execute RMSBatch.exe (self-extracting zip) into the directory you created.

3. Configure the service

Start RMS as a System Administrator (make sure you activate System Administrator mode). Select File->Interface Setup->Batch Interface Configuration. Enter the information needed. The Configuration File must me named RMSService.ini. This file must be in the directory the RMSBatch.exe was extracted. The password is encrypted in the .ini file.

4. Schedule each office for processing

In RMS you need to configure a schedule for each office to process CEFMS & PROMIS. Make sure to stagger the times or you will overload the server. You can do this under Summary->Batch Interface Setup.

5. Setup Login ID's and passwords for CEFMS and PROMIS logins

You need to configure the user id's and passwords to use when connecting to CEFMS and PROMIS. In RMS select File->Interface Setup->{PROMIS | CEFMS}. It will list the configured databases you need to specify a user id and password. The passwords are encrypted in the database.

6. Installing the service

In a DOS Prompt, go to the directory you extracted the RMSBatch.exe. Execute RMSService /install. This will install the service. Now go to the Control Panel and select services. Select the RMS Batch Service entry. Click Startup… Startup Type should be Automatic. Log On As ether System Account (DO NOT check Allow Service to Interact with Desktop) or you can specify an account. This account must have the ability to run the RMS application. Click OK when finished. Now Click Start. The service will startup and you will see entries in the Application Event Log and you will see entries in RMS in the Summary area for CEFMS Batch & Promis Batch logs.

Note: If you need to uninstall the service you can execute the following command RMSService /uninstall.