

Creating a Manually-Entered Pay Estimate

RMS 3.0 Contractor Mode

From “Contract Menu” screen select “Finances”.

The screenshot displays the 'Contract Menu' interface for a 'Testing Project' (ID: [J4000672] W911KB-00-C-024A). The interface includes a top navigation bar with buttons for 'Contract Mode Home', 'Contract Selection', 'Back', 'Refresh', and 'Help'. Below this is a 'Contract Menu' header with a 'Mark As Favorite' option. The main content area features two summary cards: 'Contractor Action Items' and 'My Action Items', each with three sub-categories (High, Medium, Low) and a value of 0. A navigation bar below these cards contains buttons for 'Administration', 'Finances', 'QC', 'Submittals', 'Schedules', 'Closeout', 'Import/Export', and 'Contract Reports'. The 'Finances' button is highlighted in blue. Below the navigation bar is a grid of eight menu items: 'Contract Description', 'Contract Access Control', 'Correspondence', 'Request for Information', 'Prime Contractor', 'Subcontractors', 'Contractor Insurance', and 'Contractor Payrolls'. Each item has a brief description of its function. The bottom of the screen shows the client path 'Client\WPF.RMS->ContractMenuView' and a 'Notifications' button.



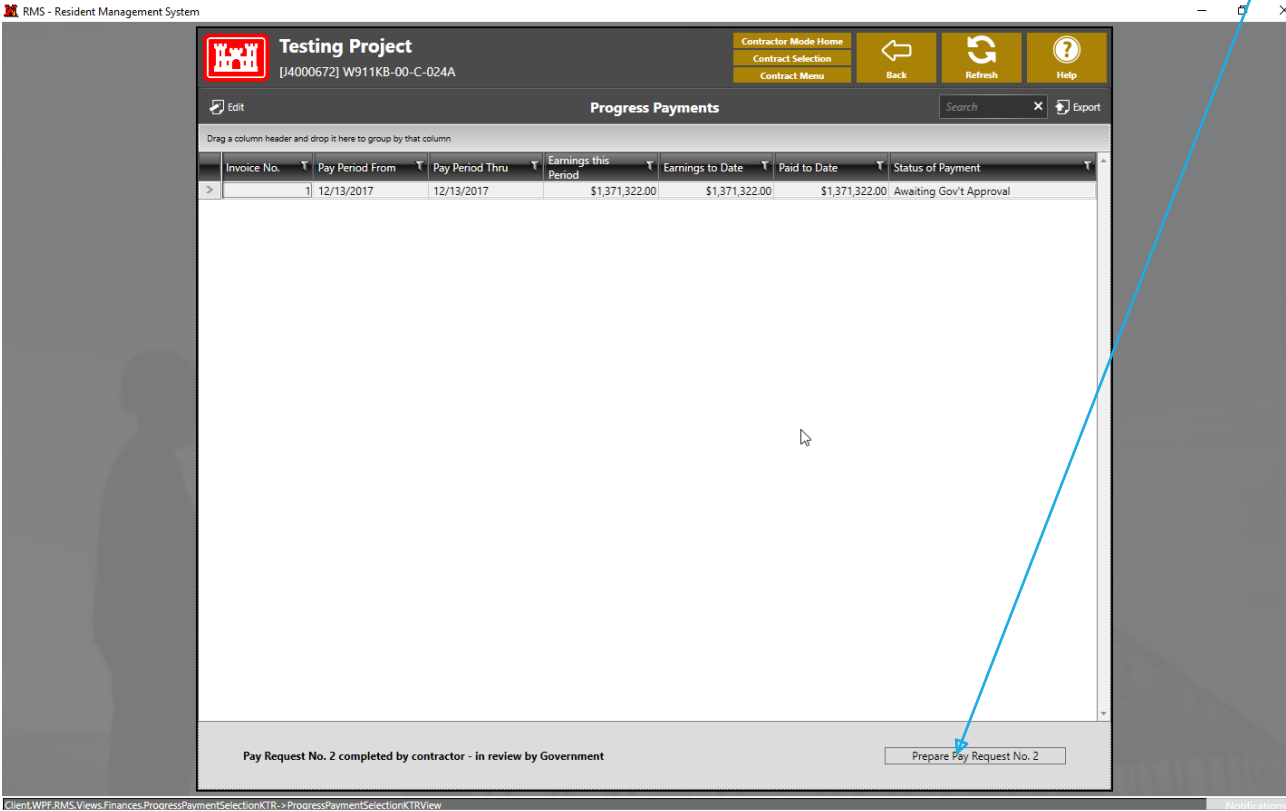
Select “Progress Payment”.

The screenshot displays the RMS - Resident Management System interface for a 'Testing Project' (ID: [J4000672] W911KB-00-C-024A). The interface includes a top navigation bar with 'Contract Mode Home', 'Contract Selection', 'Back', 'Refresh', and 'Help' buttons. Below this is a 'Contract Menu' section with a 'Mark As Favorite' option. The main content area features two green boxes for 'Contractor Action Items' and 'My Action Items', each showing counts for High, Medium, and Low priority items (all currently at 0). A horizontal menu below these boxes contains 'Administration', 'Finances', 'QC', 'Submittals', 'Schedules', 'Closeout', 'Import/Export', and 'Contract Reports'. The 'QC' menu item is currently selected, and its sub-menu is open, showing 'Pay Activities' and 'Progress Payment'. The 'Progress Payment' option is highlighted with a mouse cursor. The 'Pay Activities' sub-menu item includes the text: 'Pay Activity Listing and tabulations by CLIN, Contractor, and Feature of Work.' The 'Progress Payment' sub-menu item includes the text: 'Add, modify, or view Payments to the Contractor.' The bottom of the window shows the file path 'Client\WPF.RMS->ContractMenuView' and a 'Notifications' button.



Click on “Prepare Pay Request No. X”

Note: A pay request cannot be prepared if the CLINS are not balanced.



RMS - Resident Management System

Testing Project
[J4000672] W911KB-00-C-024A

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Edit Progress Payments Search Export

Drag a column header and drop it here to group by that column

| Invoice No. | Pay Period From | Pay Period Thru | Earnings this Period | Earnings to Date | Paid to Date | Status of Payment |
|-------------|-----------------|-----------------|----------------------|------------------|----------------|-------------------------|
| 1 | 12/13/2017 | 12/13/2017 | \$1,371,322.00 | \$1,371,322.00 | \$1,371,322.00 | Awaiting Gov't Approval |

Pay Request No. 2 completed by contractor - in review by Government

Prepare Pay Request No. 2

Client:WPF.RMS.Views.Finances.ProgressPaymentSelectionKTR->ProgressPaymentSelectionKTRView



RMS defaults to the “Requested Activity Earnings” tab and “All Activities”. To see activities not been fully paid, click “Activities not Fully Paid”

Requested Activity Earnings - All Activities

| Activity No. | Description | Previous Total Earnings | | | Total Requested To Date | | | Invoice No. 2 | |
|--------------|--------------------------------|-------------------------|--------------|-----------------|-------------------------|---------------|------------------|-----------------------|--------|
| | | Previous % | Previous Qty | Previous Amount | Requested % | Requested Qty | Requested Amount | Requested This Period | |
| > APP105 | Approve QC Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| APP145 | Approve Prelim Schedule | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| APP150 | Approve LEED Implementation Pl | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN105 | Develop Design Pkg#1 | 100 | 1 | \$1,371,322.00 | 100 | 1 | \$1,371,322.00 | \$0.00 | \$0.00 |
| DSGN115 | Submit Final Design Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN120 | COE Review Design Final Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN125 | Response to Dr. Checks Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN130 | Design Pkg#1 Review Conf | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN135 | Develop Design Compl IFC Pkg# | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN140 | COE Apprvl to Construct, Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN145 | Subm Design Compl 100% Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN150 | COE Backcheck Design Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN200 | Develop Design Pkg#2 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN205 | Submit Design Final Pkg#2 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| DSGN210 | COE Review Design Final Pkg#2 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Totals: | | | | \$1,371,322.00 | | | \$1,371,322.00 | \$0.00 | \$0.00 |

| CLIN 0001 Activity No. APP105 Approve QC Plan | | Requested on Invoice No. 2 | |
|---|--------|---------------------------------|--------|
| Activity Total Quantity | 1 JB | Activity Earnings this Period | \$0.00 |
| Activity Total Amount | \$0.00 | Additional Earnings this Period | \$0.00 |
| | | Total Earnings this Period | \$0.00 |

Pay Period Thru: Select a date [15] Payment Invoice Date: Select a date [15] Requested Earnings Complete



To enter in the percentage an activity has been progressed, use the “Requested %” field. To enter in a dollar amount, use the “Requested Amount” field.
 Note: These are cumulative amounts. At the end of the contract all activities shall be progressed to 100%.

RMS - Resident Management System

Testing Project [J4000672] W911KB-00-C-024A

Contractor Mode Home | Contract Selection | Contract Menu | Back | Refresh | Help

Invoice No. 2 Prompt Pay Report

Requested Activity Earnings | Requested CLIN Earnings | Subcontractor Earnings | Additional Earnings | Payment POCs | Document Package

All Activities: 33 | Activities not Fully Paid: 3 | Activities with Earnings this Period: 0

Copy Previous Activity Earnings

Requested Activity Earnings - Activities Not Fully Paid Search Export

| Pay Activity | Activity No. | Description | Previous Total Earnings | | | Total Requested To Date | | | Invoice No. 2 | |
|----------------|--------------|-------------------------------|-------------------------|--------------|-----------------|-------------------------|---------------|------------------|-----------------------|-----------------------|
| | | | Previous % | Previous Qty | Previous Amount | Requested % | Requested Qty | Requested Amount | Requested This Period | Requested This Period |
| > | DSGN145 | Subm Design Complt 100% Pkg#1 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | DSGN235 | Subm Design Complt 100% Pkg#2 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | DSGN340 | Subm Design Complt 100% Pkg#3 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Totals: | | | | | \$0.00 | | | \$0.00 | \$0.00 | \$0.00 |

CLIN 0001 Activity No. DSGN145 Subm Design Complt 100% Pkg#1

| | | |
|--------------------------------|--------------|----|
| Activity Total Quantity | 1 | JB |
| Activity Total Amount | \$150,000.00 | |

Requested on Invoice No. 2

| | |
|--|--------|
| Activity Earnings this Period | \$0.00 |
| Additional Earnings this Period | \$0.00 |
| Total Earnings this Period | \$0.00 |

Pay Period Thru: Select a date [15] | Payment Invoice Date: Select a date [15] | Requested Earnings Complete

Client:WPF.RMS.Views.Finances.ProgressPaymentEditItR->ProgressPaymentEditItRView



Once an amount is entered in for an activity, it will move over to the “Activities with Earnings this Period”.

RMS - Resident Management System

Testing Project
[J4000672] W911KB-00-C-024A

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Invoice No. 2 Prompt Pay Report

Requested Activity Earnings Requested CLIN Earnings Subcontractor Earnings Additional Earnings Payment POCs Document Package

All Activities 33 Activities not Fully Paid 3 Activities with Earnings this Period 1 Copy Previous Activity Earnings

Requested Activity Earnings - Activities Not Fully Paid Search Export

| Pay Activity | Previous Total Earnings | | | Total Requested To Date | | | Invoice No. 2 | |
|--------------|-------------------------------|-------------|------------|-------------------------|-----------------|-------------|---------------|------------------|
| | Activity No. | Description | Previous % | Previous Qty | Previous Amount | Requested % | Requested Qty | Requested Amount |
| > DSGN145 | Subm Design Complt 100% Pkg#1 | 0 | 0 | \$0.00 | 50 | 0.5 | \$75,000.00 | \$75,000.00 |
| DSGN235 | Subm Design Complt 100% Pkg#2 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 |
| DSGN340 | Subm Design Complt 100% Pkg#3 | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 |
| Totals: | | | | \$0.00 | | | \$75,000.00 | \$75,000.00 |

CLIN 0001 Activity No. DSGN145 Subm Design Complt 100% Pkg#1 Requested on Invoice No. 2

| | | | | |
|-------------------------|--------------|----|---------------------------------|-------------|
| Activity Total Quantity | 1 | JB | Activity Earnings this Period | \$75,000.00 |
| Activity Total Amount | \$150,000.00 | | Additional Earnings this Period | \$0.00 |
| | | | Total Earnings this Period | \$75,000.00 |

Pay Period Thru Select a date 15 Payment Invoice Date Select a date 15 Requested Earnings Complete

Client:WPF.RMS.Views.Finances.ProgressPaymentEditIKTR->ProgressPaymentEditIKTRView



Note: If a “Contractor’s Pay Request Worksheet” is needed, it will now be available under “Contract Reports” and “Finances”.



“Requested CLIN Earning” tab will provide a look at which CLINS the activity progression is affecting.

RMS - Resident Management System

Testing Project
[J4000672] W911KB-00-C-024A

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Invoice No. 2 Prompt Pay Report

Requested Activity Earnings Requested CLIN Earnings Subcontractor Earnings Additional Earnings Payment POCs Document Package

CLIN Earnings Search Export

Drag a column header and drop it here to group by that column

| CLIN | | Previous Total Earnings | | | Total Requested To Date | | | Invoice No. 2 |
|--------|--------------------------------------|-------------------------|--------------|-----------------|-------------------------|---------------|------------------|-----------------------|
| CLIN | CLIN Description | Previous % | Previous Qty | Previous Amount | Requested % | Requested Qty | Requested Amount | Requested This Period |
| > 0001 | Temporary Construction of Facilities | 78 | 0 | \$1,371,322.00 | 82 | 50 | \$1,446,322.00 | \$75,000.00 |
| 0002 | | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 |
| | | | | Totals: | \$1,371,322.00 | | \$1,446,322.00 | \$75,000.00 |

| CLIN 0001 Temporary Construction of Facilities | | Requested on Invoice No. 2 | |
|--|----------------|---------------------------------|-------------|
| Unit Price | \$1,768,020.00 | Activity Earnings this Period | \$75,000.00 |
| CLIN Total Quantity | 1 JB | Additional Earnings this Period | \$0.00 |
| CLIN Total Amount | \$1,768,020.00 | Total Earnings this Period | \$75,000.00 |

Pay Period Thru Select a date 15 Payment Invoice Date Select a date 15 Requested Earnings Complete

Client:WPF.RMS.Views.Finances.ProgressPaymentEditIKTR->ProgressPaymentEditIKTRView



Under “Subcontractor Earnings”, enter in the amount to be paid to the Subcontractors within seven days of the paid invoice in the column “Subcontractor Amount Included in this Pay Estimate (Excluding Deductions).” For any subcontractor deductions, enter this amount in the column “Subcontracting Deductions by Contractor (Total to Date)”.

Note: If the subcontractor earnings need adjusting from previous pay estimates, click the white box “Update Previous Subcontractor Earnings”.

| Subcontractor Name | Total Amount Subcontracted | Previous Subcontractor Payments (Excluding Deductions) | Subcontractor Amount Included in this Pay Estimate (Excluding Deductions) | Subcontractor Earnings Deducted by Contractor (Total to Date) |
|--------------------|----------------------------|--|---|---|
| ABAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ADPH | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| AJZD | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Blood Mice Company | \$100.00 | \$0.00 | \$0.00 | \$0.00 |
| BUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CBAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CARP | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CCEL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CIVL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CRAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CCONT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CRAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CLUB | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOO | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DRNO | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| SFSS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ELEC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BNTM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BRCH | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BRCC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FLOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| SC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other worker | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| Subcontractor Name | Total Amount Subcontracted | Previous Subcontractor Payments (Excluding Deductions) | Subcontractor Amount Included in this Pay Estimate (Excluding Deductions) | Subcontractor Earnings Deducted by Contractor (Total to Date) |
|--------------------|----------------------------|--|---|---|
| ABAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ADPH | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| AJZD | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Blood Mice Company | \$100.00 | \$0.00 | \$0.00 | \$0.00 |
| BUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CBAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CARP | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CCEL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CIVL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CRAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CCONT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CRAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CLUB | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOO | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DRNO | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DOOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| SFSS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ELEC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BNTM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BRCH | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BRCC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FLOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| FRAM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| SC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other worker | \$0.00 | \$0.00 | \$0.00 | \$0.00 |



Under “Additional Earnings”, enter any “Additional Stored Material” and “Performance Payment Bond”. These are amounts that are not included in the pay activities that being progressed. Any amounts entered in these boxes will be reduced as stored materials are installed and as the construction progresses, the bond needs to be liquidated/reduced by the amount progressed. The reduction of the Stored Materials can be tracked on the invoice in “Estimated Stored Materials Included in Activity Earnings”.

FTR 123 Troop Medical Clinic
 (J4000633) W911KB-10-C-0123

Invoice No. 1

Requested Activity Earnings | Requested CLIN Earnings | Subcontractor Earnings | **Additional Earnings** | Payment POCs | Document Package

| Additional Earnings | | | | |
|--|-------------------------|------------------------|---------------|--|
| Activity Earnings | Previous Total Earnings | Total Earnings To Date | Invoice No. 1 | Estimated Stored Materials Included in Activity Earnings |
| Total Requested Activity Earnings to Date | \$0.00 | \$395,501.19 | \$395,501.19 | \$0.00 |
| Additional Requested Earnings not included in above Activity Earnings | | | | |
| Additional Stored Material | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Preparatory Work | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Performance and Payment Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subcontractor Deductions | | | | |
| Less Subcontractor Deductions held by Prime | \$0.00 | \$10.00 | \$10.00 | |
| Sum of Requested Earnings to Date | | | | |
| Total Requested Earnings | \$0.00 | \$395,491.19 | \$395,491.19 | |

Pay Period Thru: 2/19/2018 | Payment Invoice Date: 2/19/2018 | Requested Earnings Complete



Under Payment POCs, enter in the staff that should be notified if there is “Notice of Adjustment” or “Notice of Defective Invoice”. Enter in the name and title of the person who is authorized to certify the pay estimate in the “Certification By”.

RMS - Resident Management System

FTR 123 Troop Medical Clinic
(J4000633) W911KB-10-C-0123

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Invoice No. 1 Prompt Pay Report

Requested Activity Earnings | Requested CLIN Earnings | Subcontractor Earnings | Additional Earnings | **Payment POCs** | Document Package

Discount Terms
Discount Days Discount % (01 = 1%)

Notice of Assignment
If Notice of Assignment has been filed, enter name of Assignee to whom payment is to be sent
Name Title Phone
Address Line 1
Address Line 2

Notice of Defective Invoice
Name, Title, Phone Number and Mailing Address of person to be notified in event of a defective invoice
Name Title Phone
Address Line 1
Address Line 2

Certification By
I hereby certify, to the best of my knowledge and belief, that: (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract; (2) All Payments due to subcontractors and suppliers from previous payments received under the contract have been made, and timely payments will be made from the proceeds of the payments covered by this certification, in accordance with subcontract agreements and the requirements of Chapter 39 of Title 31, United States, Code; and (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract.
Name Title

Pay Period Thru Payment Invoice Date Requested Earnings Complete



When the invoice is ready for signature, click the “Prompt Pay Report” to pull up the Prompt Payment Certification.

RMS - Resident Management System

FTR 123 Troop Medical Clinic
(J4000633) W911KB-10-C-0123

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Invoice No. 1 Prompt Pay Report

Requested Activity Earnings Requested CLIN Earnings Subcontractor Earnings Additional Earnings Payment POCs Document Package

Discount Terms
Discount Days Discount % (01 = 1%)

Notice of Assignment
If Notice of Assignment has been filed, enter name of Assignee to whom payment is to be sent
Name Title Phone
Address Line 1
Address Line 2

Notice of Defective Invoice
Name, Title, Phone Number and Mailing Address of person to be notified in event of a defective invoice
Name Kelly Title Phone (007)753-2796
Address Line 1
Address Line 2

Certification By
I hereby certify, to the best of my knowledge and belief, that: (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract; (2) All Payments due to subcontractors and suppliers from previous payments received under the contract have been made, and timely payments will be made from the proceeds of the payments covered by this certification, in accordance with subcontract agreements and the requirements of Chapter 39 of Title 31, United States Code; and (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract.
Name Kelly McGarran Title CET

Pay Period Thru 2/19/2018 Payment Invoice Date 2/19/2018 Requested Earnings Complete

Client:W911.RMS.View.Finance.PaymentofCLIN->ProgressPaymentofCLINView



Save the report to a working file outside of RMS in a PDF format. The person certifying the pay estimate will need to sign electronically. This can be done outside of RMS or this working file could be dragged back into the Contractor's Document Package.

Preview

Print Save 1 of 3 Close

Page 1 of 3 pages

Prompt Payment Certification and Supporting Data For Contractor Payment Invoice

(1) Contract No.: W911KB-10-C-0123 (2) Location and Description of Work: Fort Richardson, AK FTR 123 Troop Medical Clinic (3) Estimate No.: 1
 (4) Invoice Date: 02/19/2018

(5) Contractor Official (name and address) to whom payment is to be sent: (6) Discount Terms: 0 Days 0 Percent

(7) If Notice of Assignment has been filed, enter name of Assignee to whom payment is to be sent: (8) Name, Title, phone number, and mailing address of person to be notified in event of a defective invoice: Kelly (907)753-2796

| (9) Subcontractor Name | (10) Total Amount Subcontracted | (11) Previous Subcontractor Payments (Excluding Deductions) | (12) Subcontractor Amount Included in this Payment Estimate (Excluding Deductions) | (13) ** Subcontractor Earnings Deductions by Contractor (Total to Date) |
|------------------------|---------------------------------|---|--|---|
| ABAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ASPH | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| AUDI | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Blind Mice Company | \$100.00 | \$0.00 | \$50.00 | \$10.00 |
| BLND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CABN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CARP | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CEIL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CIVL | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| COMM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CONT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CRAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CURB | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DDC | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

** A written notice of any withholding shall be issued to a subcontractor (with a copy to the Contracting Officer) of any such issued by the Contractor specifying (1) the amount to be withheld, (2) the specific causes for the withholding under the terms of the subcontract, and (3) the remedial actions to be taken by the subcontractor in order to receive payment of the amount withheld. Attach copy of notification to pay estimate. Reference FAR 52.232-27(g).

I hereby certify, to the best of my knowledge and belief, that:

(1) The amounts requested are only for performance in accordance with specifications, terms, and conditions of the contract
 (2) All Payments due to subcontractors and suppliers from previous payments received under the contract have been made, and timely

Page 1 of 3

100%



Once the Prompt Payment Certification has been signed and the necessary documents for submitting a proper invoice are gathered into a working file outside of RMS, select “Document Package”.

RMS - Resident Management System

FTR 123 Troop Medical Clinic
[J4000633] W911KB-10-C-0123

Contractor Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Invoice No. 1 Prompt Pay Report

Requested Activity Earnings Requested CLIN Earnings Subcontractor Earnings Additional Earnings Payment POCs Document Package

All Activities: 249
Activities not Fully Paid: 190
Activities with Earnings this Period: 15

Copy Previous Activity Earnings

Requested Activity Earnings - All Activities Search Export

| Pay Activity | Activity No. | Description | Previous Total Earnings | | | Total Requested To Date | | | Invoice No. 1 | |
|--------------|--------------|--------------------------------|-------------------------|--------------|-----------------|-------------------------|---------------|------------------|-----------------------|-----------------------|
| | | | Previous % | Previous Qty | Previous Amount | Requested % | Requested Qty | Requested Amount | Requested This Period | Requested This Period |
| > | APP100 | Approve QC Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP110 | Approve SWPPP | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP120 | Approve APP | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP130 | Approve EPP | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP140 | Approve LEED Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP150 | Approve Traffic Control Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP160 | Approve Army Radiation Permit | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP170 | Approve Waste Mgmt Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP180 | Approve Structural Steel Shops | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP190 | Approve Insul Metal Wall Panel | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP200 | Approve Joist/Deck | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP210 | Approve AHU | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP500 | Approve O&M Manuals | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP510 | Approve As Built | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| | APP520 | Approve Warranty Plan | 0 | 0 | \$0.00 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Totals: | | | | | \$0.00 | | | \$395,501.19 | \$395,501.19 | |

CLIN 0001 Activity No. APP100 Approve QC Plan

Requested on Invoice No. 1

| | | | |
|-------------------------|--------|---------------------------------|--------------|
| Activity Total Quantity | 1 LS | Activity Earnings this Period | \$395,501.19 |
| Activity Total Amount | \$0.00 | Additional Earnings this Period | -\$10.00 |
| | | Total Earnings this Period | \$395,491.19 |

Pay Period Thru 2/19/2018 Payment Invoice Date 2/19/2018 Requested Earnings Complete

Client:WPF\RMS\Views\Finance\ProgressPaymentEditRTR->ProgressPaymentEditRTRView

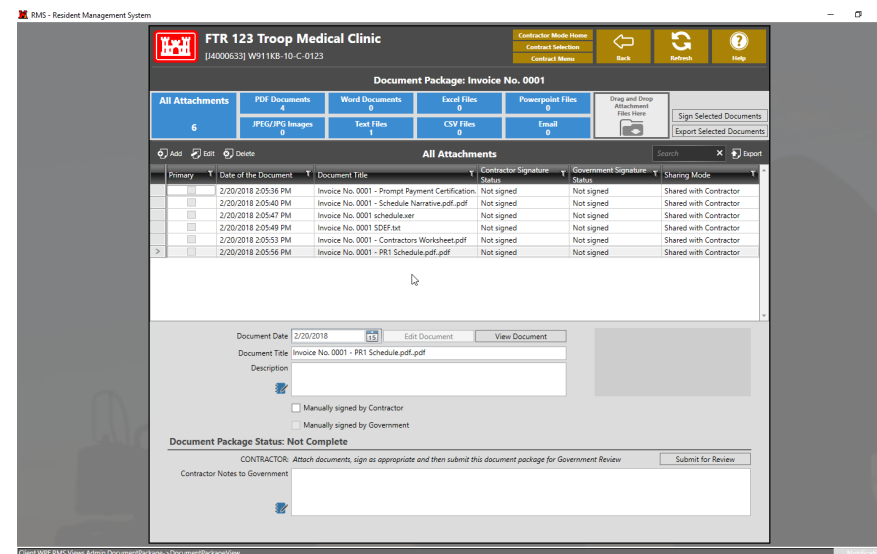
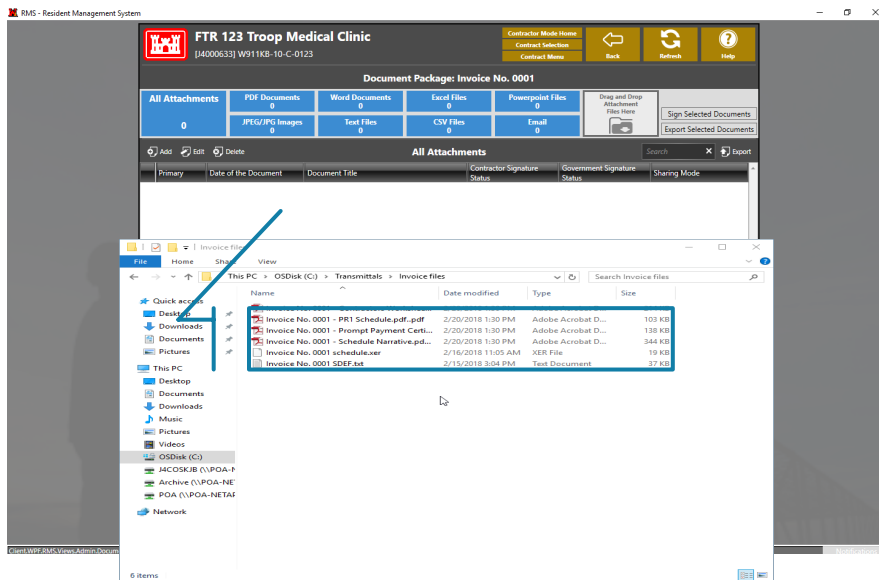


Under the “Document Package”, select “Add”.

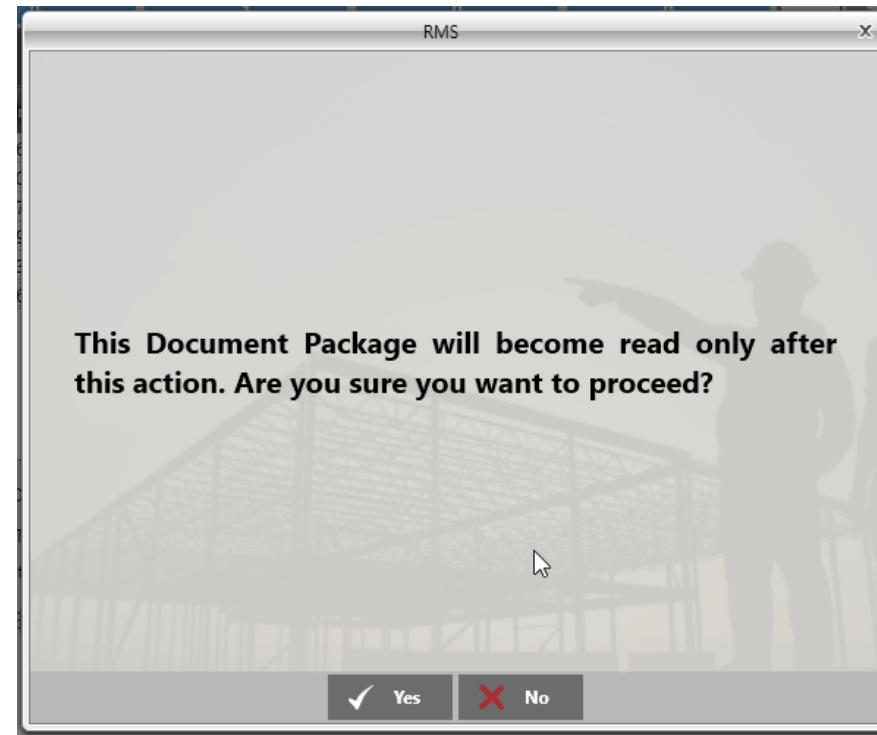
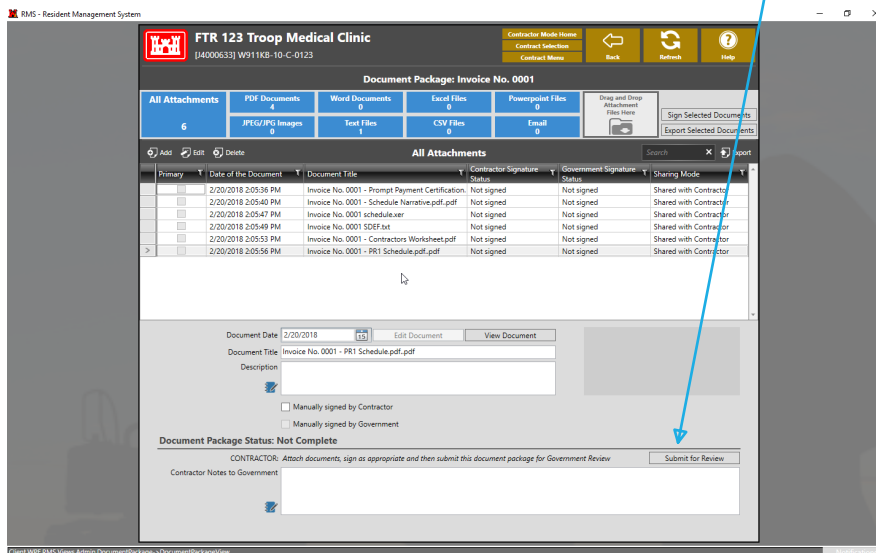
The screenshot displays the RMS - Resident Management System interface. At the top, the system name 'RMS - Resident Management System' is visible. The main header area includes the organization name 'FTR 123 Troop Medical Clinic' with ID '[J4000633] W911KB-10-C-0123', and navigation buttons for 'Contractor Mode Home', 'Contract Selection', 'Contract Menu', 'Back', 'Refresh', and 'Help'. Below this, the 'Invoice No. 1' section is active, with a 'Prompt Pay Report' link. A tabbed interface shows 'Document Package' selected. A message reads: 'Invoice No. 0001 CONTRACTOR: Complete a document package for this invoice and submit it using this document package manager. The document package should include the prompt pay document and any applicable supporting documents.' A 'Document Packages' folder icon is on the left. A table with columns 'Title of Package', 'Package No.', and 'Status' is present, with an 'Add' button above it. At the bottom, there are input fields for 'Pay Period Thru' (2/19/2018) and 'Payment Invoice Date' (2/19/2018), along with a 'Requested Earnings Complete' checkbox. The status bar at the very bottom shows the path 'Client\WPF\RMS.Views.Finances.ProgressPaymentEdit\KTR->ProgressPaymentEdit\KTRView' and a 'Notifications' icon.



Open the working file, outside of RMS, that has the signed Prompt Payment Certifications and any other contractually necessary documents required to complete the pay request. Highlight and drag these documents into RMS. More than one file can be dragged at a time.



Once all the documents have been added, click “Submit for Review” to lock the document package. Click “Yes” to proceed.



Click the “Back” arrow to exit the document package. If the pay estimate is complete and ready to send to the Government, click the white box “Requested Earnings Complete”.

RMS - Resident Management System

FTR 123 Troop Medical Clinic
[J4000633] W911KB-10-C-0123

Document Package: Invoice No. 0001

All Attachments | PDF Documents | Word Documents | Excel Files | Powerpoint Files

All Attachments

| Primary | Date of the Document | Document Title | Contractor Signature Status | Government Signature Status | Sharing Mode |
|---------|----------------------|---|-----------------------------|-----------------------------|------------------------|
| | 2/20/2018 2:05:36 PM | Invoice No. 0001 - Prompt Payment Certification | Not signed | Not signed | Shared with Contractor |
| | 2/20/2018 2:05:40 PM | Invoice No. 0001 - Schedule Narrative.pdf.pdf | Not signed | Not signed | Shared with Contractor |
| | 2/20/2018 2:05:47 PM | Invoice No. 0001 schedule.xlsx | Not signed | Not signed | Shared with Contractor |
| | 2/20/2018 2:05:48 PM | Invoice No. 0001 SOB.doc | Not signed | Not signed | Shared with Contractor |
| | 2/20/2018 2:05:53 PM | Invoice No. 0001 - Contractors Worksheet.pdf | Not signed | Not signed | Shared with Contractor |
| | 2/20/2018 2:05:56 PM | Invoice No. 0001 - PR1 Schedule.pdf.pdf | Not signed | Not signed | Shared with Contractor |

Document Date: 2/20/2018

Document Title: Invoice No. 0001 - PR1 Schedule.pdf.pdf

Description:

Manually signed by Contractor
 Manually signed by Government

Document Package Status: In Review

This document package is currently in review by the Government.

Contractor Notes to Government:

RMS - Resident Management System

FTR 123 Troop Medical Clinic
[J4000633] W911KB-10-C-0123

Invoice No. 1

Requested Activity Earnings | Requested CLIN Earnings | Subcontractor Earnings | Additional Earnings | Payment POCs | Document Package

Document Packages

| Add | Edit | Delete | Title of Package | Package No. | Status |
|-----|------|--------|------------------|-------------|-------------|
| | | | Invoice No. 0001 | | 1 In Review |

Pay Period Thru: 2/19/2018

Payment Invoice Date: 2/19/2018

Requested Earnings Complete



RMS will advise that marking requested earning complete will transfer the payment to the Government for approval. Clicking “Yes”, locks the payment for editing. Send an email advising the Government the pay estimate is completed and ready for review.

