

Updating the System Milestones

Contractor Mode RMS 3.0

Note: The Milestone Schedule must be updated every month when the progress payment is received.



From the main contract menu, select “Schedules”.

RMS - Resident Management System

FTR 123 Troop Medical Clinic
[4000633] W911KB-10-C-0123

Government Mode Home
Contract Selection

Back Refresh Help

Contract Menu

Mark As Favorite

Government Action Items			Contractor Action Items			My Action Items		
220	983	5	1,180	336	0	0	0	0
High	Medium	Low	High	Medium	Low	High	Medium	Low

Administration	Finances	QA/QC	Submittals	Schedules	Closeout	Import/Export	Contract Reports
Contract Description Enter award description and funding sources. Contract location should be entered.	Contract Status Enter status/delay codes. Update Issues and Photo.	Contract Personnel Assign PDT and view User Roles.	Contract Documents Legacy Documents prior to PCF interface. Use Contract File for current documents.				
Contract File Identify and send documents to PCF.	Contract Setup Determine how contract is to be managed by QA and QC staff. Setup submittal register.	P2 Projects Link RMS Contract to P2 Project.	Correspondence Create, edit, and view, Letters and Memos.				
Request for Information Respond to RFI's from Contractor.	Contract User Entries Insert data for District generated macros for reporting.	Prime Contractor Identify Contractor for payment purposes and view Contractor Staffing.	Subcontractors Identify Subcontractors, POC's, and Trades.				
Contractor Insurance Track General, Auto, and Workman's Comp Insurances.	Contractor Payrolls Enter or Review Contractor Payrolls, for Department of Labor reporting purposes.	Labor Interviews Conduct Labor Standard Interviews for Davis-Bacon Compliance.	Action Item Control Control selection, severity and responsible parties for contract action items.				
Contract Notification Control Control which notifications you will receive for this contract.							

8:00 AM 7/27/2018



Click on “Milestone Schedule”.


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Contract Menu ★ Mark As Favorite



Government Action Items			Contractor Action Items			My Action Items		
220	983	5	1,180	336	0	0	0	0
High	Medium	Low	High	Medium	Low	High	Medium	Low

Administration	Finances	QA/QC	Submittals	Schedules	Closeout	Import/Export	Contract Reports
Activity Schedule <i>View Activity Start and Finish dates and Summary of Schedule.</i>	Milestone Schedule <i>Manage contract Scheduled and Actual event dates.</i>	Placement Schedule <i>Review and manage contract actual and projected placement values.</i>	Feature Schedule <i>View or manage Start & Finish dates of Features of Work and Inspection dates.</i>				

Search Windows 8:01 AM 1/27/2018



Click on "System".

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Government Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Milestone Schedule

Active Contract

Award Duration 360 days Current Duration 360 days

All Events 48 Design 1 Construction 34 Post Construction 13 **System 13** District 35 Contract 0

Add Edit Delete **All Events** Search Export

Drag a column header and drop it here to group by that column

Group	Phase	Milestone Event	Original Date	Scheduled Date	Scheduled Time	Actual Date	Status
> System	Construction	Contract Award		05/04/2010		05/04/2010	Completed
System	Construction	NTP Acknowledged		05/04/2010		05/04/2010	Completed
System	Construction	Construction Start Date		05/19/2010			Reschedule Needed
District	Construction	Submittal Register		06/03/2010			Reschedule Needed
System	Construction	Construction Completion		04/19/2011			Reschedule Needed
System	Construction	Contract Required Completion	04/29/2011	04/29/2011			Scheduled
System	Post Construction	AE Evaluation Date		05/29/2011			Reschedule Needed
District	Post Construction	4 Month Warranty Inspection					Not Scheduled
District	Post Construction	9 Month Warranty Inspection					Not Scheduled
District	Construction	CQC Punchout Inspection					Not Scheduled
District	Construction	Commissioning					Not Scheduled
System	Post Construction	Beneficial Occupancy Date					Not Scheduled
System	Post Construction	Contractor Evaluation Date					Not Scheduled
System	Post Construction	Contractor Final Payment					Not Scheduled
System	Post Construction	Contract Physical Completion					Not Scheduled
System	Post Construction	Project Fiscal Completion					Not Scheduled
System	Construction	Red Zone Meeting					Not Scheduled
System	Post Construction	Transfer Document Date					Not Scheduled
District	Design	DB Clearance to Construct					Not Scheduled
District	Construction	DD250s					Not Scheduled
District	Construction	Demolition Plan					Not Scheduled

Search Windows 8:02 AM 7/27/2018



These are the 13 system milestones that upward report to P2.

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Government Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Milestone Schedule

Active Contract

Award Duration days Current Duration days

All Events: 48 Design: 1 Construction: 34 Post Construction: 13 System: 13 District: 35 Contract: 0

Add Edit Delete System Search Export

Drag a column header and drop it here to group by that column

Group	Phase	Milestone Event	Original Date	Scheduled Date	Scheduled Time	Actual Date	Status
System	Construction	Contract Award		05/04/2010		05/04/2010	Completed
System	Construction	NTP Acknowledged		05/04/2010		05/04/2010	Completed
System	Construction	Construction Start Date		05/19/2010			Reschedule Needed
System	Construction	Construction Completion		04/19/2011			Reschedule Needed
System	Construction	Contract Required Completion	04/29/2011	04/29/2011			Scheduled
System	Post Construction	AE Evaluation Date		05/29/2011			Reschedule Needed
System	Post Construction	Beneficial Occupancy Date					Not Scheduled
System	Post Construction	Contractor Evaluation Date					Not Scheduled
System	Post Construction	Contractor Final Payment					Not Scheduled
System	Post Construction	Contract Physical Completion					Not Scheduled
System	Post Construction	Project Fiscal Completion					Not Scheduled
System	Construction	Red Zone Meeting					Not Scheduled
System	Post Construction	Transfer Document Date					Not Scheduled

Client:WPF.RMS.View:Schedule.MilestoneSelection->MilestoneSelectionView 12 Messages



Note: The thirteen system milestones have to have actual dates entered in at the time of final payment in order for the contract to be closed out.

Double-click on the system milestone to be updated.

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Contract Menu

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Milestone Schedule

Active Contract

Award Duration days Current Duration days

All Events 48 Design 1 Construction 34 Post Construction 13 System 13 District 35 Contract 0

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System	Construction	NTP Acknowledged		05/04/2010		05/04/2010	Completed
System	Construction	Construction Start Date		05/19/2010			Reschedule Needed
System	Construction	Construction Completion		04/19/2011			Reschedule Needed
System	Construction	Contract Required Completion	04/29/2011	04/29/2011			Scheduled
System	Post Construction	AE Evaluation Date		05/29/2011			Reschedule Needed
System	Post Construction	Beneficial Occupancy Date					Not Scheduled
System	Post Construction	Contractor Evaluation Date					Not Scheduled
System	Post Construction	Contractor Final Payment					Not Scheduled
System	Post Construction	Contract Physical Completion					Not Scheduled
System	Post Construction	Project Fiscal Completion					Not Scheduled
System	Construction	Red Zone Meeting					Not Scheduled
System	Post Construction	Transfer Document Date					Not Scheduled

Client:WPF.RMS.View:Schedule.MilestoneSelection->MilestoneSelectionView 12 Messages



Under “Base Schedule Event Date On”, there is the option to manually enter the date, tie the milestone to another milestone date or tie it to an activity on contractor’s schedule. Select the appropriate way to track the schedule date.

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Government Mode Home
Contract Selection
Contract Menu

Back Refresh Help

Milestone Edit View

Milestone Event

Group: System Milestone Date Not Required

Phase: Post Construction

Description: AE Evaluation Date

Base Scheduled Event Date On

Manually Entered Date

Other Milestone Event
Contract Required Completion Select Milestone... ± 30 days

Activity Finish Date
 Select Activity... ± 0 days

Activity Date Options: Early Finish Late Finish Mid Float Finish

Date / Time

Scheduled Date: 5/29/2011 Schedule Time: Record Time

Actual Date: Select a date

Client:WPF.RMS.View:Schedule.MilestoneEdit->MilestoneEditView 12 Messages



Once a milestone has occurred, click the calendar next to “Actual Date”. A calendar will appear. Select the date the milestone was reached.

Click the “Back” arrow to update another milestone.

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Contract Selection
Contract Menu

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Milestone Edit View

Milestone Event

Group: System Milestone Date Not Required

Phase: Post Construction

Description: AE Evaluation Date

Base Scheduled Event Date On

Manually Entered Date

Other Milestone Event Contract Required Completion Select Milestone... ± 30 days

Activity Finish Date Select Activity... ± 0 days

Activity Date Options: Early Finish Late Finish Mid Float Finish

Date / Time

Scheduled Date: 5/29/2011 Schedule Time: Record Time:

Actual Date: Select a date

Client:WPF.RMS.View:Schedule.MilestoneEdit->MilestoneEditView 12 Messages

