

# Resident Management System Newsletter

## RMS Version 2.36 Now Available

The RMS Center has posted the latest version of the programs on the RMS Websites and have updated both of our CEAP Centers.

This release requires database changes to support the new features and reports. The required changes, will be made at the CPC and WPC on the District level, coordination will be made with the RMS Center to schedule the update. Districts and Users that maintain a local database will be required to download the update and RMSchema\*\*\*.exe from the RMS website.



Edwards AFB, CA “Main Base Runway Replacement” project — Total Program Amount of \$103,000,000.00

### Special Points of Interest

- RMS/QCS Features
- RMS-CCASS Interface
- QCS 3-Phase Checks
- Warranty Items/Inspections

### Inside this issue:

Key Features in this Newsletter	2-3
Additional RMS/QCS Features	4-6
RMS-CCASS Interface	7
Placement vs. Baseline Reports	8
Prompt Payment/Pay Requests	9 – 10
Hazard Analysis	11
3-Phase Inspections in QCS	12
Safety Exposure Report	13
Warranty Items and Inspections	14
Quality Assurance System (QAS)	15
Exports to Government Training Site	16
Punchlist Entry Improvements	17
RFI Notification to RMS and QCS	18 –19
New RMS/QCS Reports	20

## RMS Program—Update

- The latest version of RMS (2.36) includes numerous major new features.
- Updated RMS and QCS Manuals are available and will provide additional documentation on these items.

## Key Features in this Newsletter

### Office Symbol

- The office symbol can now be changed without having to delete it and start over. Prior versions required you to temporarily (or permanently) reassign/delete assigned contracts and staff prior to deleting the office.

### Specification Sections — MasterFormat 2004

- RMS includes the older format of MasterFormat 1995 and now includes the MasterFormat 2004. The older version basically included 16 Specification Divisions and the new format includes 50 Divisions. When downloaded from SpecsInTact you will download all of the fourteen characters available, but only eight are used typically. With this new format we are able to link the submittal items to various other data, such as QC Test or QA Tests.

### New Milestone Event Added to the RMS System

- A Construction Start Date has been added to the milestone events. This is the date actual construction commenced onsite. This date will trigger the numbering of the QA/QC Daily Reports. The actual Start date will be day number 1 and they remainder of the days will be sequential, including non-works days, weekends, etc. This date will be exchanged with P2.

### Milestone Changed in the RMS System

- The Fiscal Completion Date milestone has been replaced with a Contractor Final Payment Date. This will represent the date on the check for the Contractor's Final Payment. You will be able to 'schedule' this date, but the 'actual' date will be downloaded from CEFMS following such payment. (On a Non-CEFMS job you will need to manually enter the 'actual' date.)

### RMS-CCASS Interface

- RMS-CCASS interface. Allows the construction evaluation to be put directly into CCASS electronically from RMS.

### Placement vs. Baseline Reports

- To facilitate projections and successes meeting targeted placements RMS can establish a baseline schedule for all future and active contracts and measure it against actual placement.

### Prompt Payment / Pay Requests

- Prompt Payment Certification and reporting of Subcontractor payments can now be furnished directly from QCS.

### Hazard Analysis

- The Contractor can develop AHA's in the Contractor Library and use this for all contracts in the QCS database. The individual AHA's may also be edited at the contract level to tailor it for a specific contract hazard.

### 3-Phase Inspections in QCS

- The contractor can now add new 3-phase checks in QCS and can attach the RMS System Library Checks to the Features of Work for his 3-Phase Inspections.

## Key Features in this Newsletter – Continued

### Safety Exposure Report

- RMS will rollup exposure hours reported in QCS and develop the required **Monthly Injuries/Illnesses & Exposure Report**.

### Warranty Items and Warranty Inspections

- Warranty Items can again be placed in RMS and tagged to the 4, 9, and 12 Month Warranty Inspection with the Customer.

### Quality Assurance System (QAS)

- A stand-alone RMS for field personnel, **QAS**, works similar to the **Remote QCS Site** program and also works with the Firebird© database.

### Exports to Government Training Sites

- RMS, QCS, and QAS can be directed to a test site for training, troubleshooting, etc., thus avoiding over-writing live RMS data.

### Punchlist Improvements

- Punch list items can be “copied” for multiple locations and “locations” can be changed globally within a contract.

### RFI Notifications in RMS and QCS

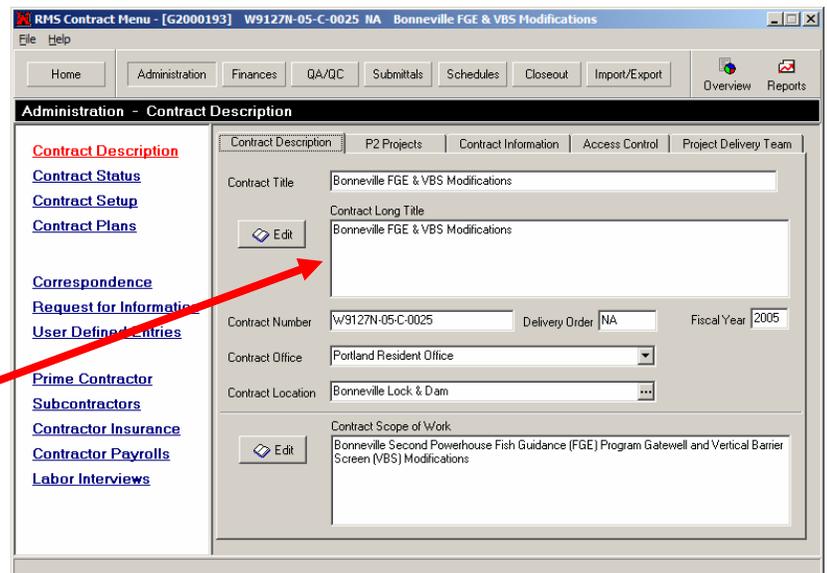
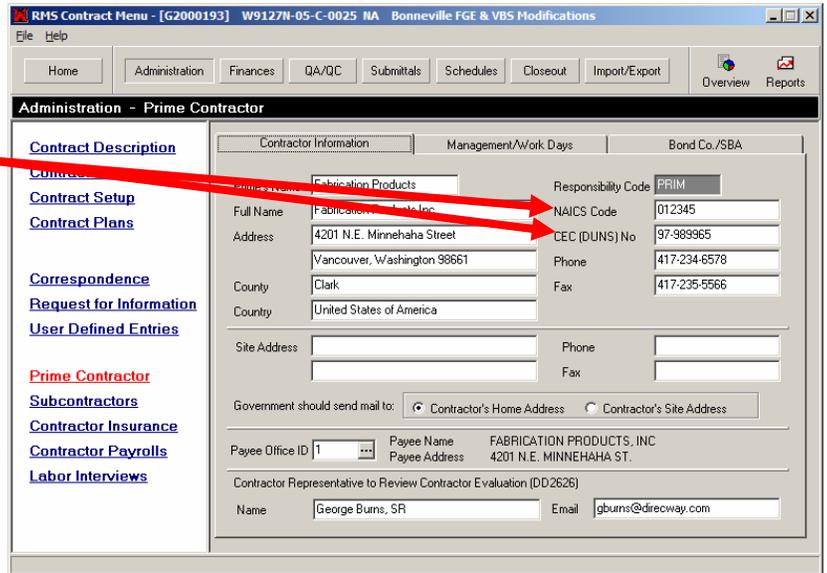
- Both RMS and QCS will advise the Government or Contractor of new or answered RFI's.

### New RMS and QCS Reports

- Reports have been added and modified to address the many new features and policies in this newest release.

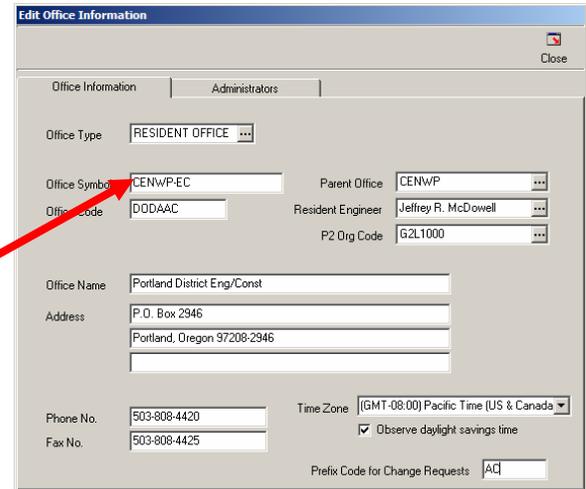
## Additional RMS/QCS Features

- **DUNS** and **NAICS** fields added to the Prime Contractor screen — used in CCASS.
- Monthly Placement has been modified.
- The Contractor is able to **Copy** a Daily Dredging Report from a selected previous day.
- Contract Options are no longer included as time/cost growth. Various reports have been modified to reflect this new policy (in particular, the CCG Metrics report). The Original required completion is now computed as:  $NTP + DURATION + OPTIONS$ .
- The **unlock** of the QCS Master site can now be done by an Office Administrator, as well as the System Administrator.
- The CEFMS payment upload now sends Pay Period from and thru dates from RMS to CEFMS. (Instructions are also included in RMS to remove downloaded CEFMS information associated with a payment if that payment is deleted from RMS. This allows the RMS user to back up to previous payments and reprocess them as the current payment if needed, without having the CEFMS payments add back in automatically. The CEFMS payments will, however, add back in with the next CEFMS download.
- You can now assign Signatures for each individual Modification and the signature will be saved with the Modification it is associated with.
- The **Contract Title** has been limited in length so as to appear properly on many of the built-in RMS reports and to coincide with the length of fields in SPS and P2. However, the version of RMS has add a new field, entitled **Contract Long Title**. There is also a corresponding MACRO built into the program so you may use it in any customized reports, letters, plans, etc., that you may have a special need for.



## Office Symbols can be Edited

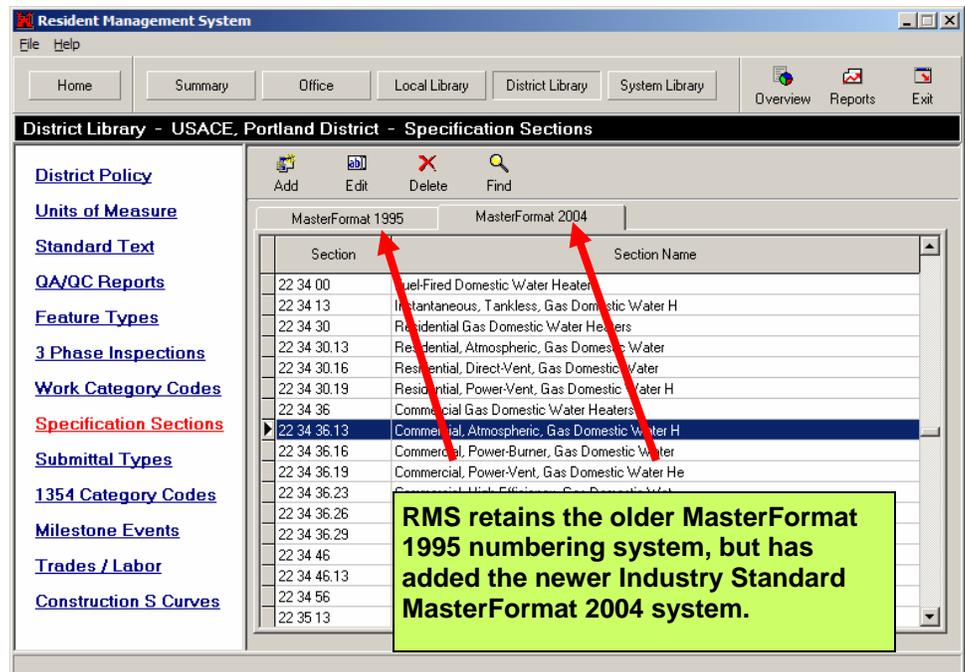
You are now able to edit all fields on the **Office Information** screen. Prior versions would not permit the Office Symbol to be changed. If there were contracts or staff members assigned to an office, you were forced to delete them, or to temporarily assign them to another office and then you had to delete the office and add it back into the system once again. Life is easier now.



## Specification Sections

RMS includes the older format of MasterFormat 1995 and now includes the MasterFormat 2004. The older version basically included 16 Specification Divisions and the new format includes 50 Divisions (some are 'reserved' for future use).

When downloaded from SpecsInTact you will download all of the fourteen characters available, but only eight are used typically. With this new format we are able to link the submittal items to various other data, such as QC Test or QA Tests.



## Milestone Event Changes

### New Milestone Event Added to the RMS System

- A Construction Start Date has been added to the milestone events. This is the date actual construction commenced onsite. This date will trigger the numbering of the QA/QC Daily Reports. The actual Start date will be day number 1 and they remainder of the days will be sequential, including non-works days, weekends, etc. This date will be exchanged with P2.

The screenshot shows the 'Resident Management System' window with the 'District Library - USACE, Portland District - Milestone Events' view. The table below lists the milestone events:

Order No	Event Phase	Milestone Event	Record Event Time
1	Construction	Contract Award	<input type="checkbox"/>
2	Construction	NTP Acknowledged	<input type="checkbox"/>
3	Construction	Construction Start Date	<input type="checkbox"/>
4	Post Construction	Beneficial Occupancy Date	<input type="checkbox"/>
5	Construction	Contract Required Completion	<input type="checkbox"/>
6	Construction	Construction Completion	<input type="checkbox"/>
7	Post Construction	Transfer Document Date	<input type="checkbox"/>
8	Post Construction	Contractor Evaluation Date	<input type="checkbox"/>
9	Post Construction	AE Evaluation Date	<input type="checkbox"/>
10	Post Construction	Physical Completion	<input type="checkbox"/>
11	Post Construction	Completion Cert Completed	<input type="checkbox"/>
12	Post Construction	Contractor Final Payment	<input type="checkbox"/>

Legend:  System Milestones,  District Milestones

### Milestone Changed in the RMS System

- The Fiscal Completion Date milestone has been replaced with a Contractor Final Payment Date. This will represent the actual date on the check for the Contractor's Final Payment. You will be able to 'schedule' this date, but the 'actual' date will be downloaded from CEFMS following such payment. (On a Non-CEFMS job you will need to manually enter the 'actual' date.)

## RMS/CCASS Interface

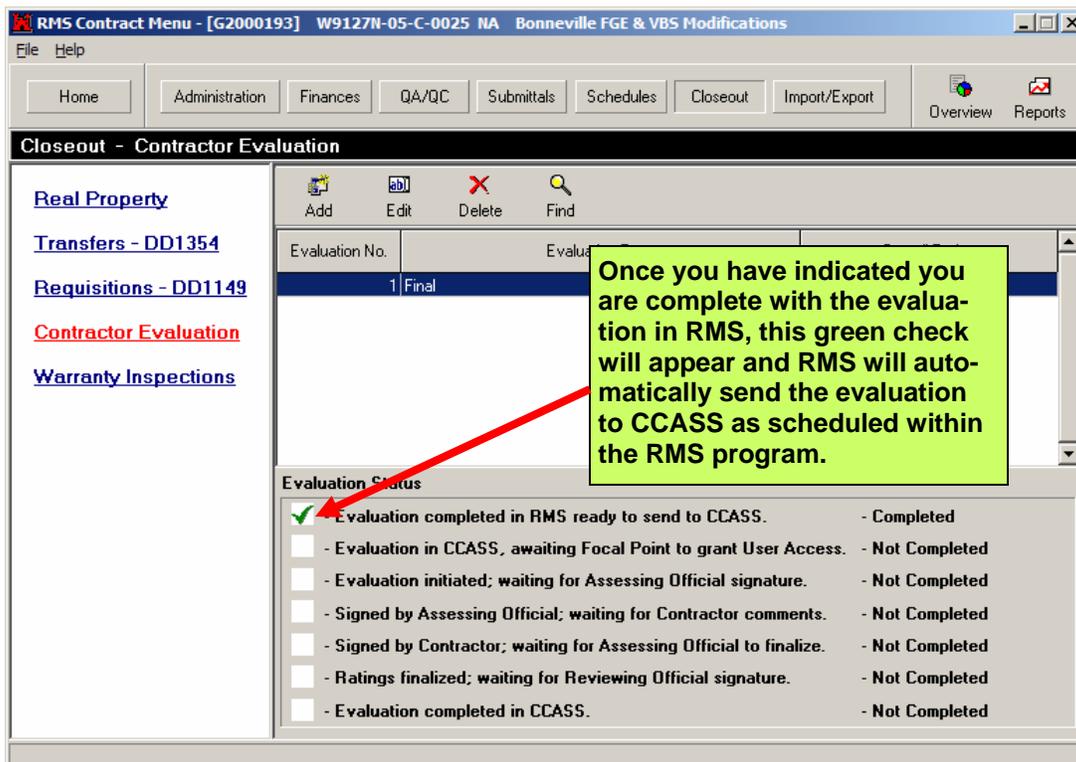
The interface between RMS and CCASS is now available. Additional information can be obtained from the ACASS/CCASS User Manual at the following website: <http://www.cpars.navy.mil>

The Construction evaluation will be prepared in RMS. When the evaluator has prepared the evaluation to the point it is ready to be sent to the Assessing Official, it will be marked completed and ready to be sent to CCASS in RMS.

The evaluation will be exported from RMS to CCASS. **When the evaluation from RMS is imported into CCASS, the contract will automatically be registered. It is not necessary to "pre-register contracts" in CCASS when using the RMS-CCASS interface.**

A status update of "P" for Pending means that the evaluation has been sent to CCASS, but the Focal Point has not yet authorized access to it. A status of "I" for Initiated means that the evaluation has been copied to CCASS and the Focal Point has already authorized access to it. It is recommended that the CCASS Focal Point authorize access to contracts prior to the evaluation being sent to CCASS from RMS. This will allow the Assessing Official (Evaluator), once notified that the evaluation is copied to CCASS, to login to CCASS and continue processing the evaluation to the Contractor Representative. It is further recommended that the Focal Point give access to not only the Assessing Official, but the Contractor Representative and Reviewing Official as well. The Focal Point should also include email addresses when authorizing access to allow CCASS to send the system email notifications as the evaluation is moved through the workflow process. The Contract Data Entry and Assessing Official Representative roles will not be required for evaluations being copied from RMS.

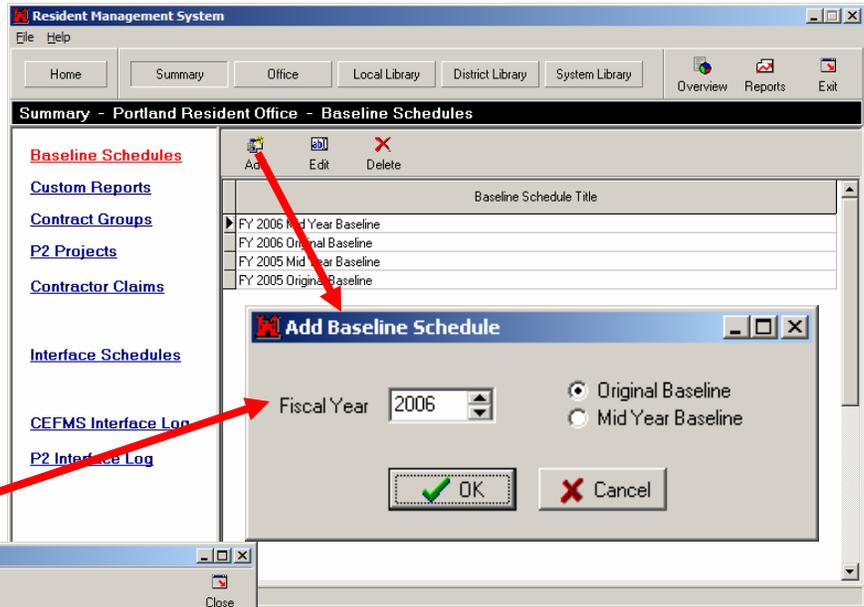
CCASS will provide RMS with updated status of the evaluation each time the evaluation is updated in CCASS all the way through completion.



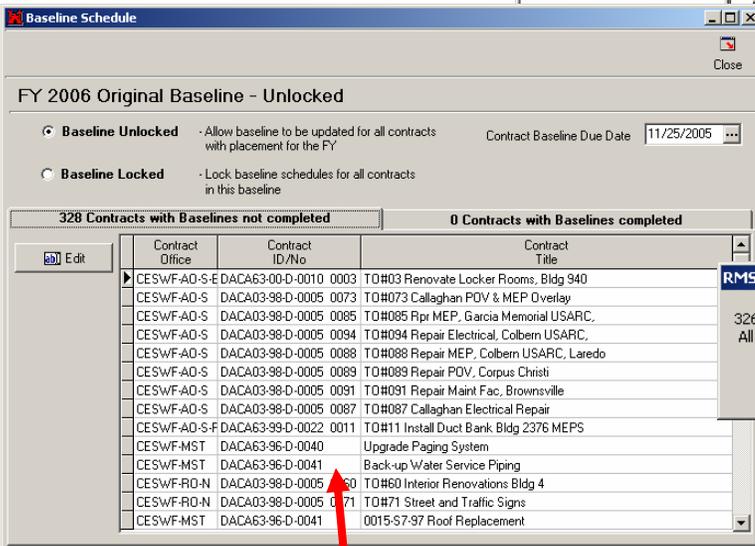
# Placement vs. Baseline Reports

To assist in budgeting, and other areas of management, the baseline schedule is used at the Summary level. It requires that all contracts (future and active) have a schedule developed within RMS. Once all contracts have their baseline completed, the Administrator can "lock" the schedules and future placements will be compared to that composite baseline schedule.

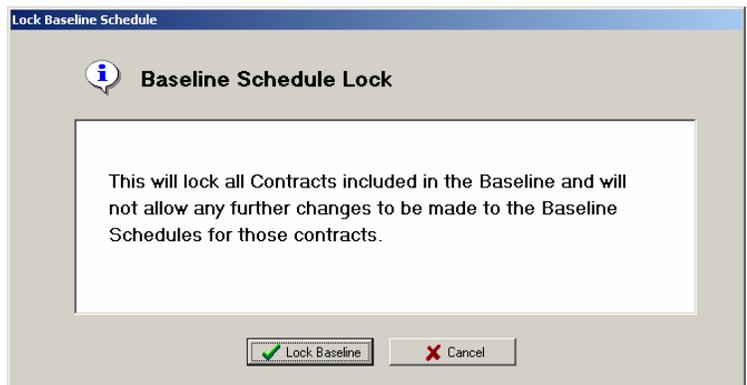
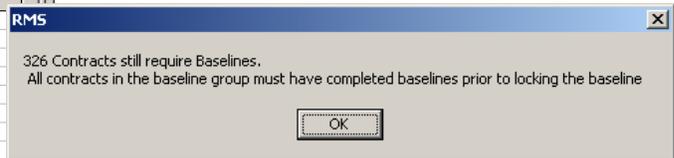
You can create a **Baseline Schedule** for any Fiscal Year.



You can Edit (or double mouse-click) a contract and be taken directly to the point where a schedule can be created and marked complete.



To be able to complete the Summary Baseline Schedule, no contracts can be shown on this window.



## Prompt Payment / Pay Requests from QCS

In accordance FAR 52.232-5 — Payments Under Fixed-Price Construction Contracts, RMS and QCS has been provided with new screens to accommodate the information specified to be furnished by the Prime Contractor relative to any Subcontractor used on the contract.

Key items to be provided:

- A. Listing of amount for work accomplished by each subcontractor.
- B. Listing of the total amount of each subcontract.
- C. Listing of amount previously paid to each subcontractor (includes any deductions against the subcontract, per the Prompt Payment Act (PPA)).

Subcontractor Name	Total Amount Subcontracted	Previous Subcontractor Payments (Excluding Deductions)	Subcontractor Amount Included in this Payment Estimate (Excluding Deductions)	Subcontractor Earnings Deducted by Contractor (Total to Date)
Asphalt J. Paving	00,000,000,000.00	-\$5,000.00	\$0.00	\$0.00
Jeff Landscaper	\$10,000.00	-\$1,000.00	\$0.00	\$0.00

**Discount Terms**  
Discount Days: 0    Discount Percentage: 0

**Notice of Assignment**  
If Notice of Assignment has been filed, enter name of Assignee to whose payment is to be sent.  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Notice of Defective Invoice**  
Name, Title, phone number, and mailing address of person to be notified in event of a defective invoice.  
Name: Robert Browne  
Title: Owner  
Phone: 909-234-5679  
Address: 1254 West Avenue  
Upland, CA 92506

**Certification by**  
I hereby certify, to the best of my knowledge and belief, that:  
(1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;  
(2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds...  
(3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier...  
(4) This certification is not to be construed as final acceptance of a subcontractor's performance.  
Name: John Mayberg  
Title: Superintendent

Payment No. 42    Thru 09/12/2005    Invoice Date 10/26/2005    Requested Earnings Completed  Yes

Screens have been added to provide data for **Assignments** and **Notification of Defective Invoice**.

The **Prompt Payment Certification** is also included on the screen and a report can be generated within QCS to submit with the Contractor Payment Request. (See partial Report on next page.)

## Prompt Payment Certification Report (Page 1)

<b>Prompt Payment Certification And Supporting Data For Contractor Payment Invoice</b>				Page 1 of 13 pages	
(1) Contract No.: DACW27-01-C-0030 NA		(2) Location and Description of Work: Olmsted, Illinois Maintenance and Operating Bulkheads		(3) Estimate No.: 42	
				(4) Invoice Date: 10/26/2005	
(5) Contractor Official (name and address) to whom payment is to be sent:  Massman Construction Co. 8901 State Line Road Kansas City, MO 64114			(6) Discount Terms:  0 Days 0 Percent		
(7) If Notice of Assignment has been filed, enter name of Assignee to whom payment is to be sent:			(8) Name, Title, phone number, and mailing address of person to be notified in event of a defective invoice:  Robert Brow ne, Ow ner 909-234-5679 1254 West Avenue Upland, CA 92506		
(9) Subcontractor Name	(10) Total Amount Subcontracted	(11) Previous Subcontractor Payments (Excluding Deductions)	(12) Subcontractor Amount Included in this Payment Estimate (Excluding Deductions)	(13) ** Subcontractor Earnings Deducted by Contractor (Total to Date)	
BART	\$43,000.00	\$24,000.00	\$4,000.00	\$2,400.00	
Bar-Tie	\$23,445.00	\$0.00	\$0.00	\$0.00	
COE	\$13,253.00	\$0.00	\$0.00	\$0.00	
DivCon, LLC	\$160,000.00	\$0.00	\$0.00	\$0.00	
DivCon, LLC	\$75,000.00	\$0.00	\$0.00	\$0.00	
EGPT	\$12,005.00	\$1,200.00	\$1,200.00	\$120.00	
MCC	\$15,000.00	\$0.00	\$0.00	\$0.00	
N & N Metro Plumbing	\$80,000.00	\$0.00	\$0.00	\$0.00	
N & N Metro Plumbing, Inc.	\$0.00	\$0.00	\$0.00	\$0.00	
PLAT	\$12,500.00	\$0.00	\$0.00	\$0.00	
Plateau Electrical Constructor	\$250,000.00	\$125,000.00	\$50,000.00	\$12,500.00	
STW	\$46,500.00	\$0.00	\$0.00	\$0.00	
THMS	\$33,000.00	\$0.00	\$0.00	\$0.00	
Thomas Industrial Coatings Inc	\$35,600.00	\$0.00	\$0.00	\$0.00	
Triangle Enterprises	\$340,000.00	\$0.00	\$0.00	\$0.00	

\*\* A written notice of any withholding shall be issued to a subcontractor (with a copy to the Contracting Officer) of any such notice issued by the Contractor, specifying (1) the amount to be withheld, (2) the specific causes for the withholding under the terms of the subcontract, and (3) the remedial actions to be taken by the subcontractor in order to receive payment of the amounts withheld. Attach copy of notification to pay estimate. Reference FAR 52.232-27(g).

I hereby certify, to the best of my knowledge and belief, that:

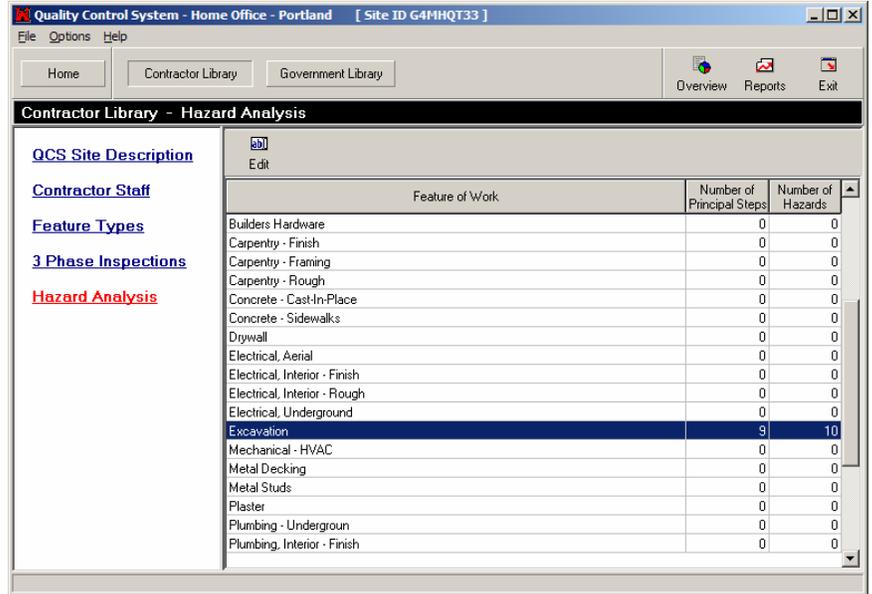
- (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
- (2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payments covered by this certification, in accordance with subcontract agreements and the requirements of Chapter 39 of Title 31, United States Code; and
- (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract.
- (4) This certification is not to be construed as final acceptance of a subcontractor's performance.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 John Mayberry, Superintendent  
 Typed Name and Title

## Hazard Analysis (Safety)

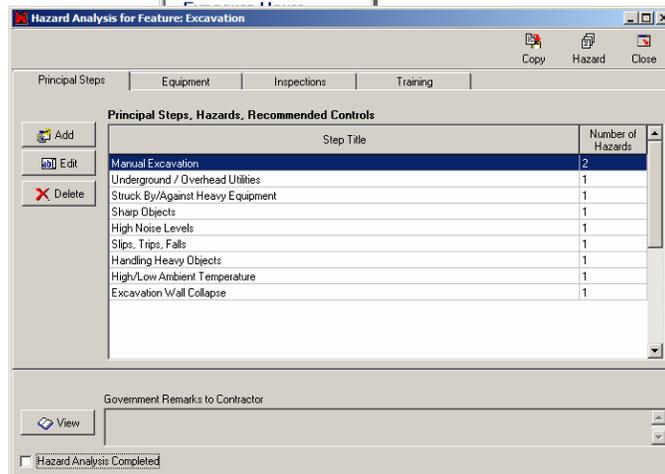
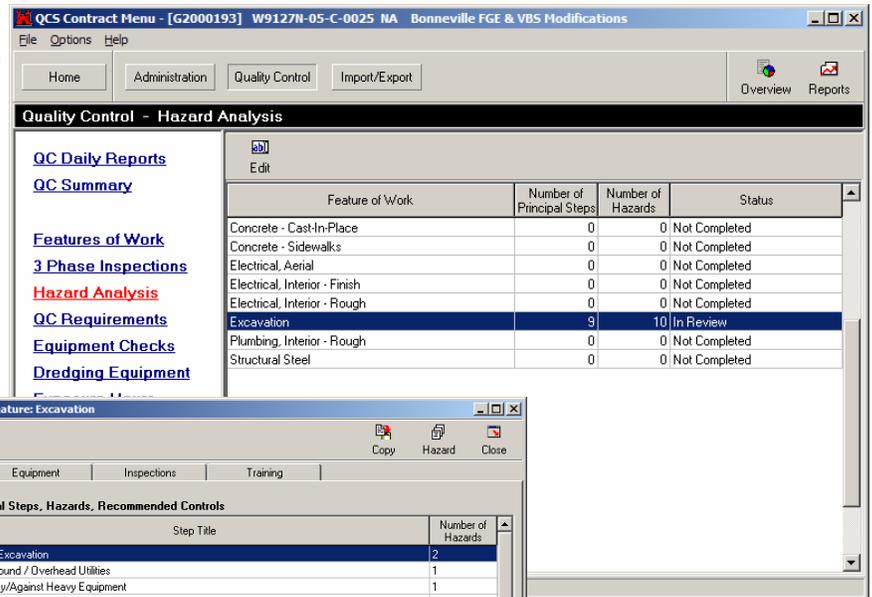
A new feature in this release of QCS is **Hazard Analysis**. We have historically referred to this document as an “Activity Hazard Analysis” (AHA). We need to realize that the AHA is really keyed around the activities required to accomplished a certain feature of work and addresses any hazards, or potential hazards, that may be associated with work anticipated to be required while doing the actual work.

The Contractor is able to create the AHA in the **Contractor Library** for each feature he would add to the library.

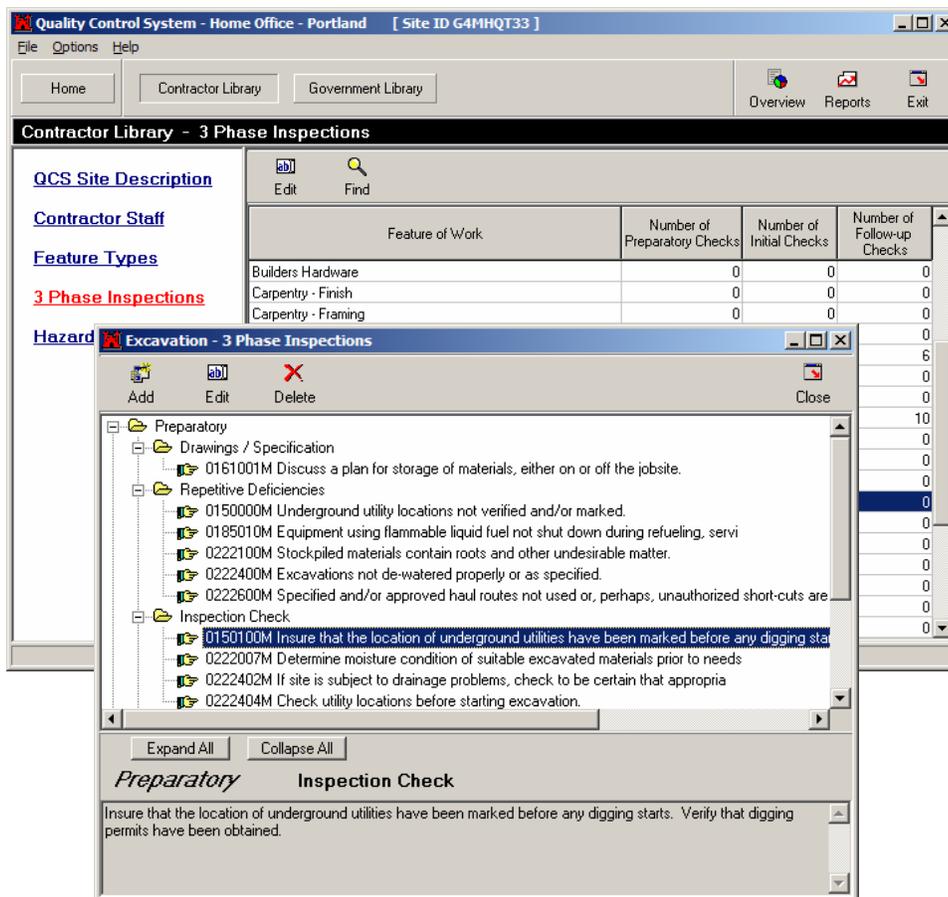


The library AHA's will be available to add (copy) to any contract.

Thus, the Contractor, using QCS, will build the AHA on the **Features of Work** listed in the contractors' CQC Plan and (hopefully) in the QCS program.



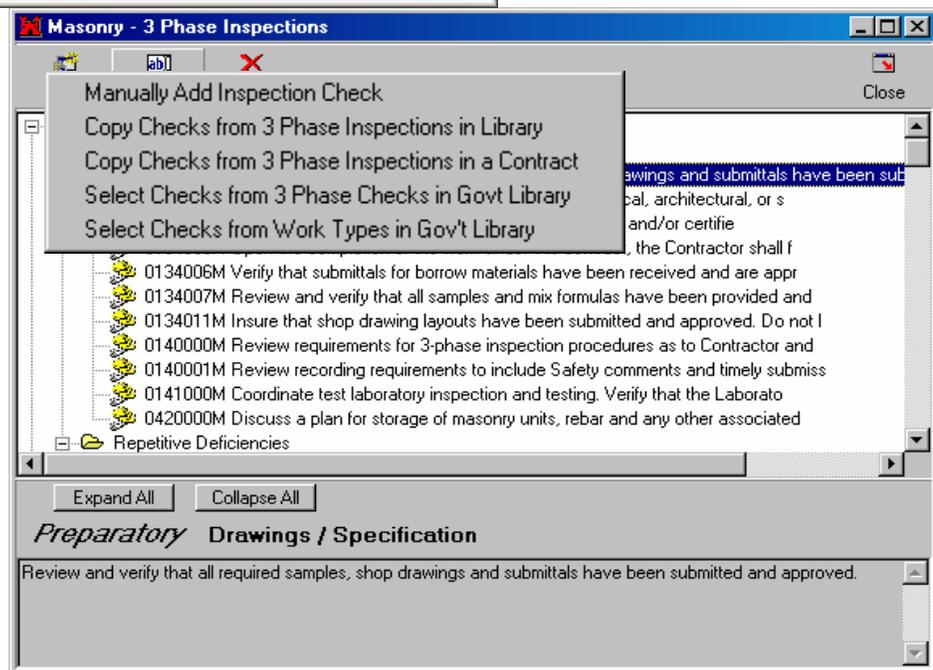
## 3-Phase Inspections in QCS



The Contractor is now able to use RMS data for preparing the **3-Phase Control Worksheet** in QCS.

The contractor would create various **Feature Types** in the Contractor Library and can add any **New 3-Phase Checks** that he thinks may be appropriate and copy checks from the Government Library as well.

The information created in the Contractor Library is then available for use with each contract in the QCS database.



# Safety Exposure Report

The Contractor will enter the employee work hours in QCS (Exposure Hours) and transmit that information to RMS with the next export.

Month	Exposure Hours Total To Date	Exposure Hours For the Year	Exposure Hours For the Month	Status
Sep 05	6,285	6,285	6,285	In Review by Gov't
Oct 05	11,525	11,525	5,240	In Review by Gov't
Nov 05	17,375	17,375	5,850	In Review by Gov't
Dec 05	23,440	23,440	6,065	In Review by Gov't
Jan 06	29,050	5,610	5,610	In Review by Gov't
Feb 06	34,000	10,560	4,950	Not Complete
Mar 06	34,000	10,560	0	Not Complete
Apr 06	34,000	10,560	0	Not Complete

Contractor Code	Contractor Full Name	Prime / Subcontractor	Exposure Hours Total to Date	Exposure Hours For the Year	Exposure Hours For the Month
PRIM	Fabrication Products Inc.	Prime	7,540	2,520	1,240
1	Accurate Concrete	Subcontractor	12,810	4,410	2,110
6050	FP Erectors, LLC	Subcontractor	6,040	1,200	350
2	Hire Electric	Subcontractor	4,305	1,330	450
3	JH Kelly	Subcontractor	3,305	1,100	800
Totals:			34,000	10,560	4,950

RMS will compile the hours and create the **Monthly Injuries/ Illnesses & Exposure Report** for upward reporting.

Name of person submitting record for contractor: Harry Hines

Government Remarks to Contractor:

Completed - Ready to send to the Government

**USACE PRIME CONTRACTOR**  
**Monthly Record of Work-Related Injuries/Illnesses & Exposure**

US Army Corps of Engineers  
 Month: February, 2006  
 Page 1 of 2

In accordance with the provisions of EM 385-1-1, Section 01 Program Management, Paragraph 01.D Accident Reporting and Recording, sub-paragraph 01.D.05, you (the Prime Contractor) shall provide a monthly record of all exposure and accident experience incidental to the work (this includes exposure and accident experience of the Prime Contractor and its sub-contractor(s)). As a minimum, these records shall include exposure work hours and a record of occupational injuries and illnesses that include the data elements listed below. Definitional criteria for each data element is found in 29 CFR Part 1904. If the maintenance of OSHA 300 Logs are required by OSHA, most of this information can be obtained from those logs. If data on log provided below is revised after it is submitted to USACE, Contractor shall provide a revised report to the GDA. You must complete the USACE ENG Form 3394, Report of Accident Investigation Report for all recordable accidents. If you're not sure whether a case is recordable, call your local Safety and Occupational Health Office for help.

USACE Command	USACE, Portland District
Contractor Name	Fabrication Products Inc.
Contract Number	W9127N-05-C-0025
Project Title	Bonneville FGE & VBS Modifications
City & State	Vancouver, Washington 98661
USACE Office	Portland Resident Office

Contractor	Age	Date Employee began work	Where the event occurred	Describe the injury or illness	Death	Days Away From Work	Job Transfer or restriction	Other recordable cases	Number of Days		Injury	Skin Disorder	Respiratory Condition	Hearing Loss	All other illnesses	
									On Job transfer or restriction (days)	Away from work (days)						
No accidents reported																
Totals:										0	0	0	0	0	0	0

Exposure Hours: 0 hours  
 Year To Date: 5,610 hours

Name of Person Submitting Record: Harry Hines  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Warranty Items and Inspections

Warranty Items can be entered into RMS and will be tracked to completion as the process is finalized. Any outstanding Warranty Items will be available to include on the 4, 9, and 12, Month Warranty Inspections.

The screenshot displays the RMS Contract Menu interface for 'Bonneville FGE & VBS Modifications'. The main window shows a table of warranty items:

Facility Title	Warranty Period Start Date	Warranty Period End Date
Bonneville FGE	01/28/2006	01/26/2007
Bonneville VBS	05/01/2006	05/01/2007

Overlaid dialog boxes provide detailed information:

- Warranty Facility:** Facility Title: Bonneville FGE; Facility Short Title: Bonneville FGE; Facility Description: Bonneville Second Powerhouse Fish Guidance (FGE) Program Gatewell and Vertical Barrier Screen (VBS) Modifications.
- Warranty Inspection: Bonneville FGE - 4 Mo. Wty:** Scheduled Date: 05/28/2006; Time: 10:00; Actual Date: 03/31/2006.
- Warranty Item:** Warranty Item #: W1-00001; Location: Room 14; Description: Wall Covering Failure; Status: Warranty Item; Date Reported by Owner: 03/29/2006; Date Contractor Notified: 03/31/2006.

The 'Warranty Item' dialog also includes 'Government Remarks' (Wall covering is peeling from columns. Investigation shows that an improper adhesive was used. A container of the adhesive was still on site.) and 'Contractor Remarks'.

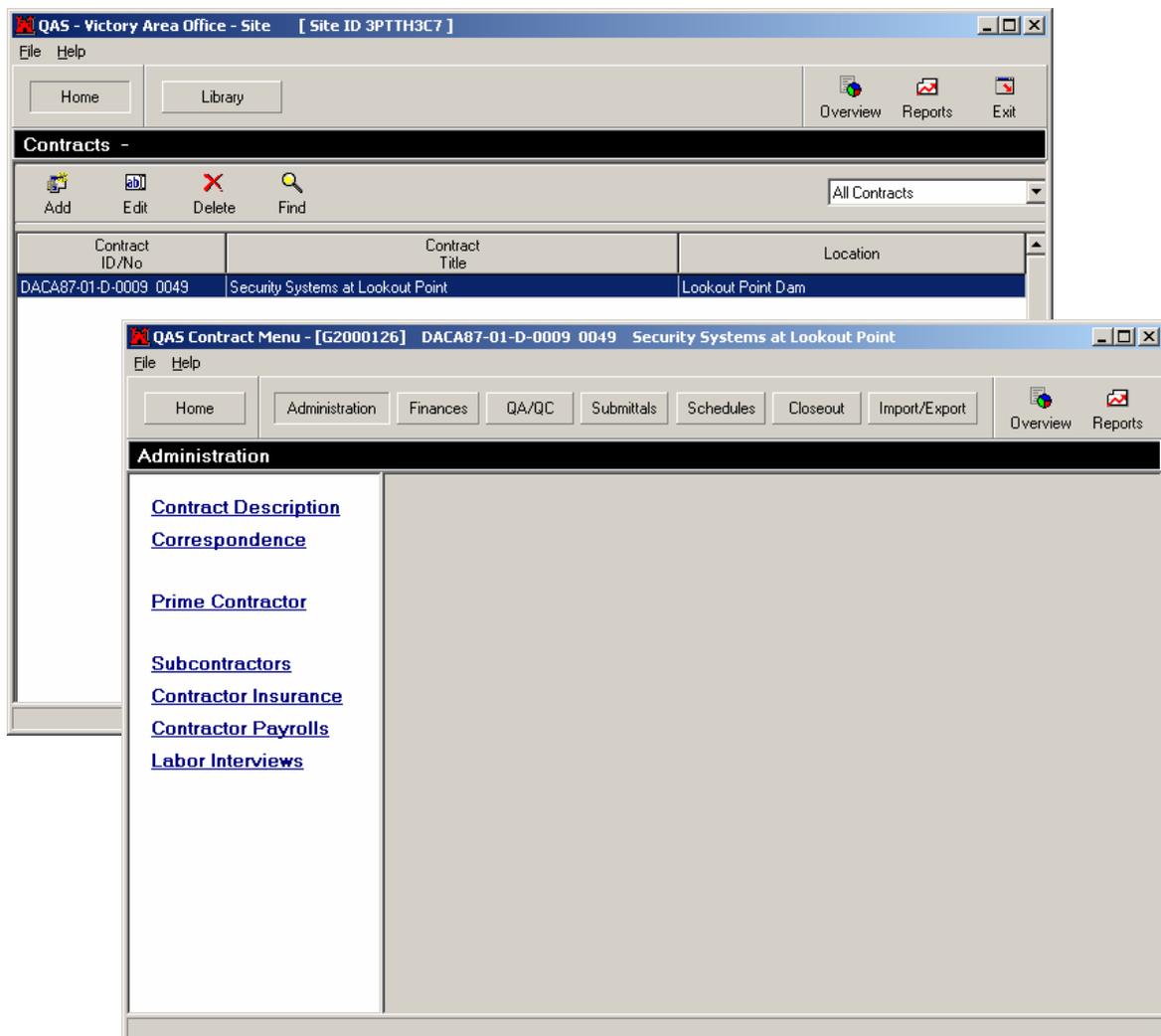
At the bottom, the 'Evaluation of Contractor Performance on this Item' section includes dropdown menus for Quality Control, Timely Performance, and Effectiveness of Management.

## Quality Assurance System (QAS)

A new system has been deployed to allow remote input by Government representatives and works on the same database platform as does QCS (Firebird). QAS, and the Remote QCS sites will be identified with a SITE ID that must be entered in RMS in order to facilitate the Export/Import between QAS and RMS. Various modules can be 'checked-out' by RMS (assigned to QAS) and thus become READ ONLY in RMS. The modules that have not been checked out to QAS are READ ONLY in QAS.

During RMS **Contract Setup** you will indicate that QAS will be used and the folks that will be using QAS will have to have that permission checked in the **Office/Office Personnel** area of RMS. The Office/System Administrator will have to do this.

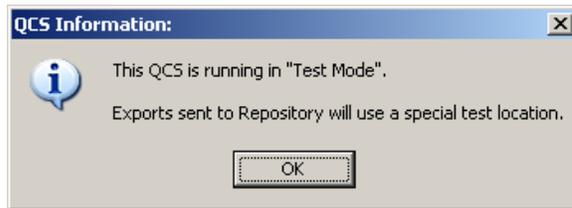
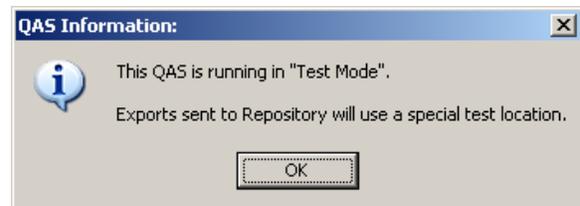
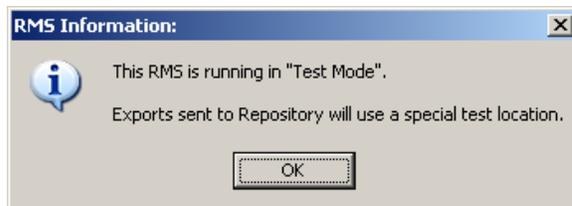
The appearance of QAS is similar (though not as robust) as RMS. The screens are basically identical and all procedures are the same as they are in RMS.



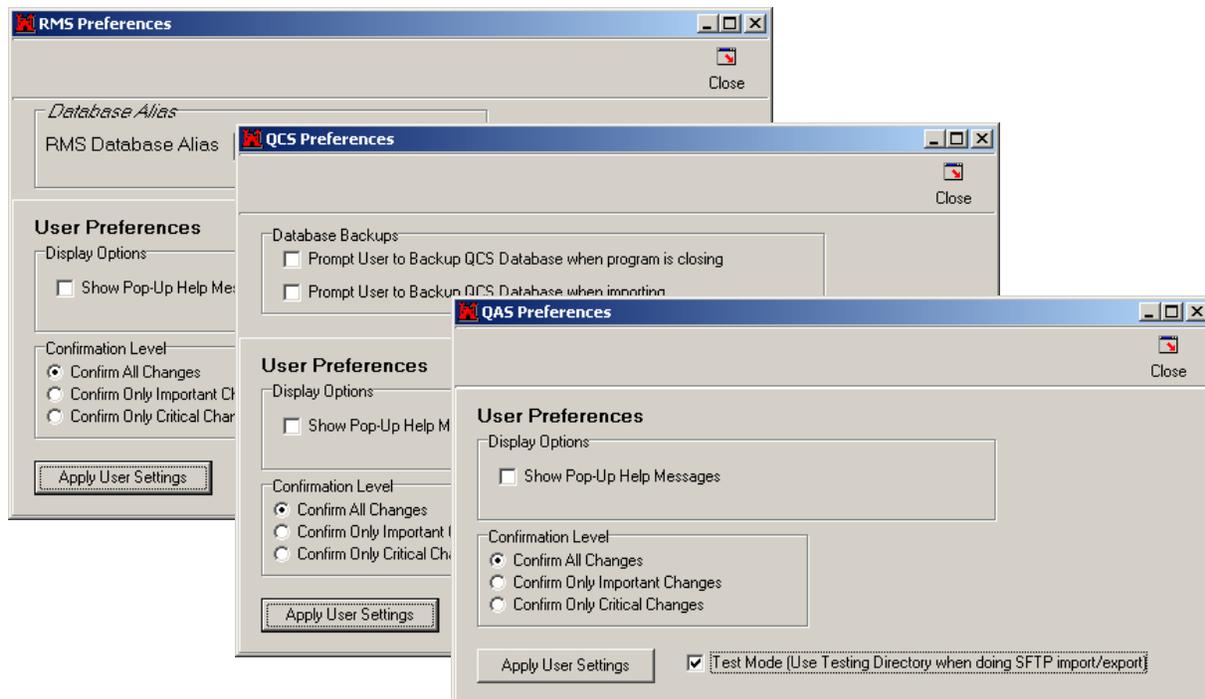
## Exports to Government SFTP Training Site

All three of the RMS Center programs, RMS-QAS-QCS, can be placed in a "Test Mode" to allow for things like training or troubleshooting. When in "Test Mode" the files can be sent to the SFTP Server in a special "test" folder and will not be intermingled with the other files in the main SFTP Server. You won't have to worry about clobbering your real data. While in "Test Mode" you are able to IMPORT files and review them and manage them, but will not be able to EXPORT back to the system you downloaded from.

When you launch the programs, and are in the "Test Mode", a window will pop up after the Login screen and advise you that your exports will be going to a special test location.



To set up for Test Mode you will go to *File/Preferences* and **RIGHT-MOUSE-CLICK** on the **Apply User Settings** button. A box will appear that you can check and be in Test Mode.



## Punchlist Entry Improvements—copy, location

The screenshot shows the 'QA Report - Punch List Items' window. A red arrow points to the 'Copy' button in the toolbar. The window title is 'Dredging QA Reports QA Report Number 186 04/02/2006 -- Sunday'. The toolbar includes 'Add', 'Edit', 'Delete', 'Find', and 'Copy'. Below the toolbar is a table with columns: 'Date Issued', 'Item No.', 'Location', and 'Description'. The table is currently empty.

You are able to copy punch list items from other locations to facilitate duplicating similar comments throughout the contract. For example, if you are doing a Dormitory a comment you make may apply to multiple identical rooms. This will ease the requirement to enter the same comment manually many times.

The 'QA Punch List Copy' dialog box has a 'Location' field containing 'Room 75'. Below the field are four radio button options:
 

- Select from all QA Punch List item:
- Select from # QA- [ ] to # QA- [ ]
- Copy QA Punch List # QA- [ ]
- Keyword search [ ]

 At the bottom are 'OK' and 'Cancel' buttons.

The 'QA Punch List Items' window shows a table with the following data:

Report Date	Item No.	Location	Description
<input type="checkbox"/>	10/16/2005 QA-00001	Room 13	Replace floor tile with specified color and pattern.
<input type="checkbox"/>	10/25/2005 QA-00002	Room 13	Replace floor tile with specified color and pattern. You did
<input checked="" type="checkbox"/>	10/26/2005 QA-00003	Room 14	Replace countertops with specified cultured marble type in I
<input type="checkbox"/>	10/26/2005 QA-00004	Room 13	Replace floor tile with specified color and pattern.
<input checked="" type="checkbox"/>	10/26/2005 QA-00005	Room 23	Replace floor tile with specified color and pattern. You did

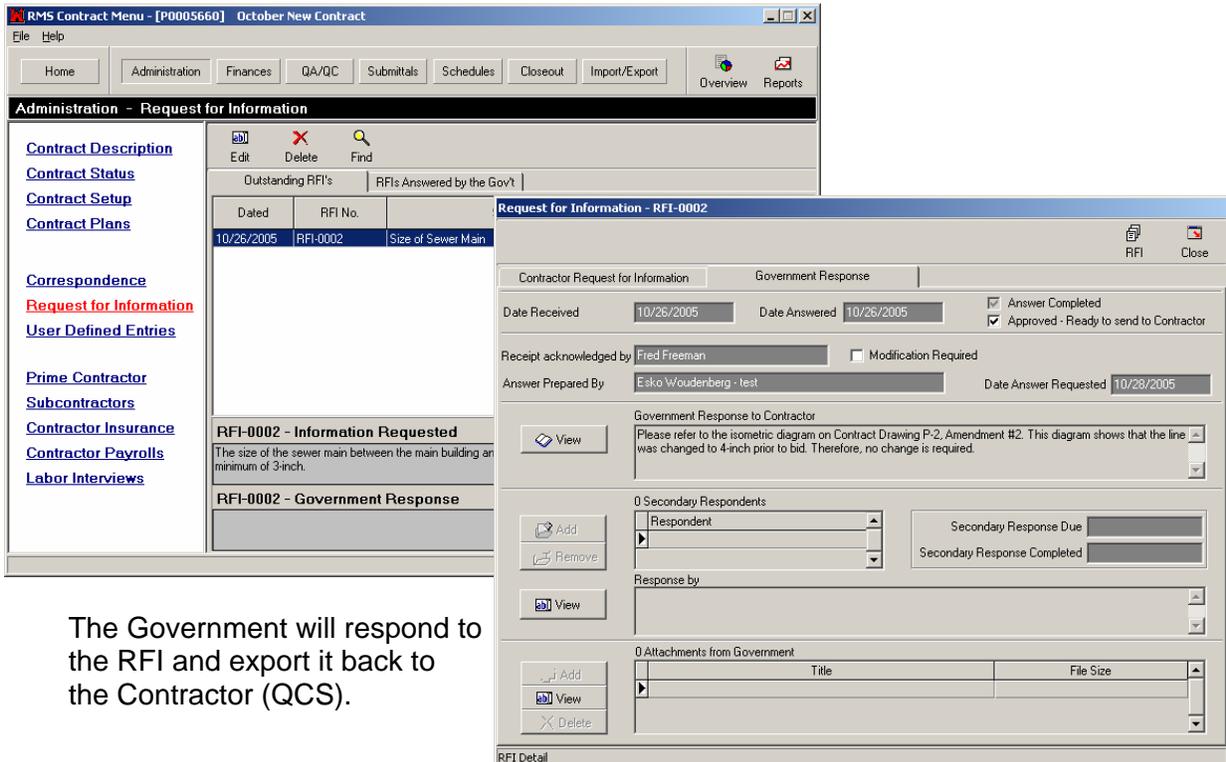
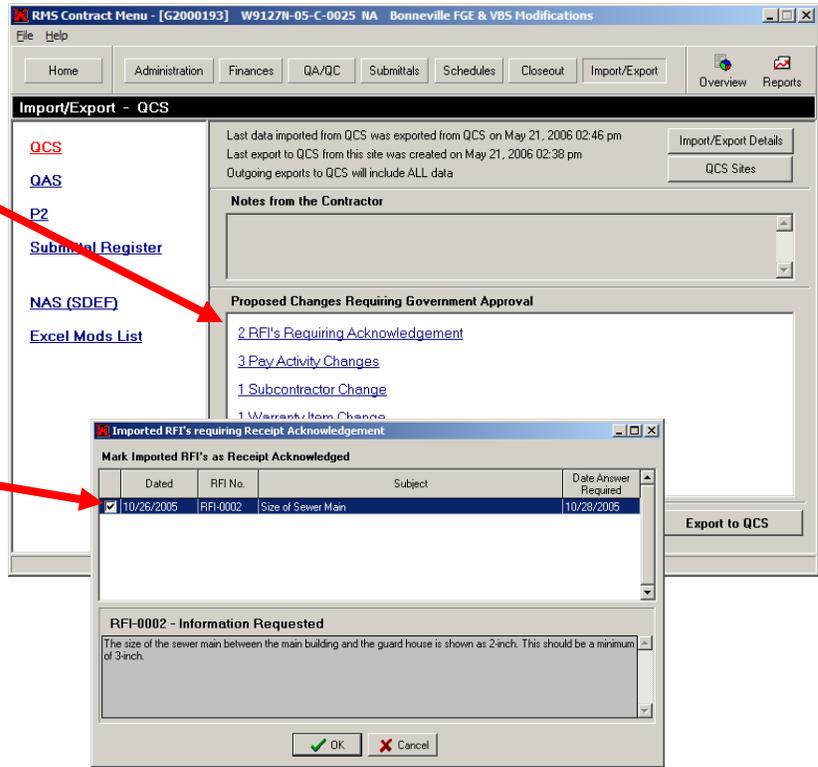
The 'Lookup' dialog box is open, showing a search for 'Rm 13' and a list of results: 'Rm 13' and 'Room 13'. The 'Replace Location' button is highlighted.

You are also able to replace location with other locations that will properly sort on various reports. For example, the window to the right is really the same room—but the program treats it as a different location. You put your cursor on the location you want to replace and choose **"Replace Location"**. A pop-up will present the available locations from which to choose (a location that you have already used).

## RFI Notification to Government and Contractor

The RFI is originated by the Contractor in QCS. When QCS exports to RMS the Government is notified on the import screen of RMS.

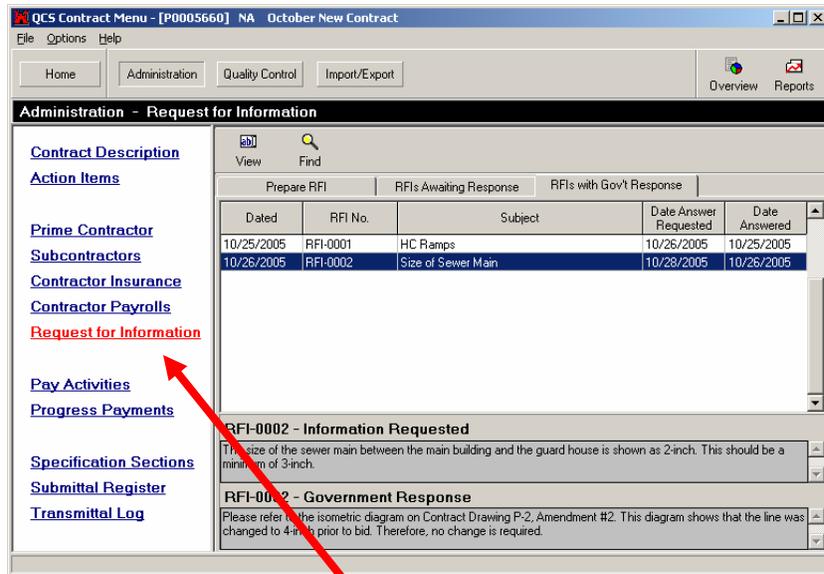
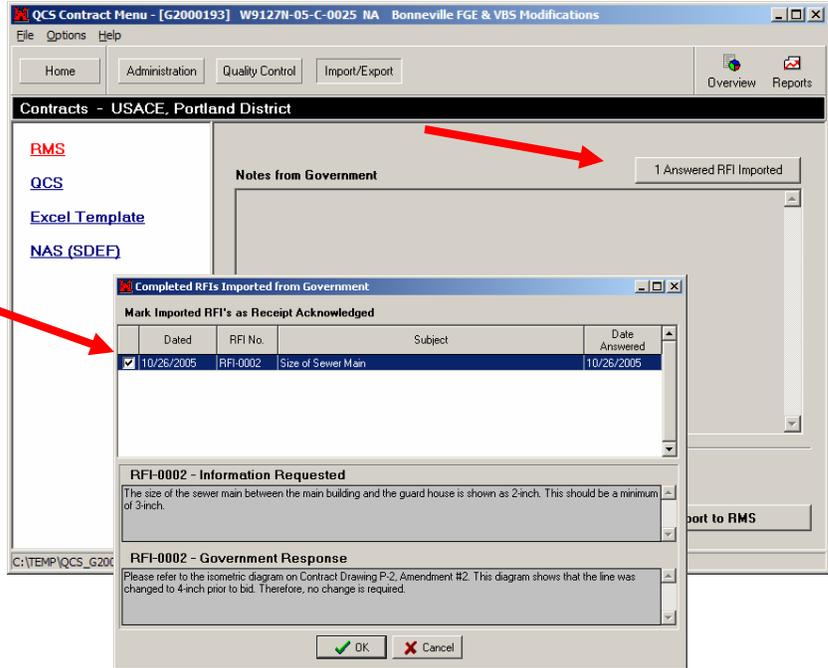
The Government should then acknowledge receipt of the RFI to clear the item from the import screen



## RFI Notification to Government and Contractor

Following the RFI completion by the Government the next import by the Contractor from RMS will indicate the RFI has been processed by the Government.

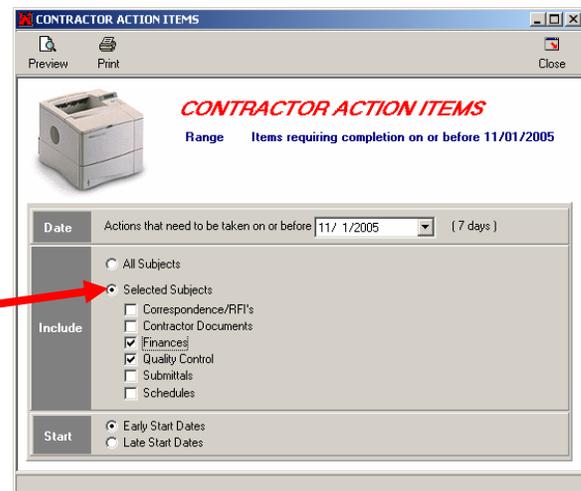
The Contractor should then acknowledge receipt of the response.



The RFI response can be viewed from the Administration area in QCS, under **Request for Information**.

## New RMS/QCS Reports

- A **Request For Information (RFI)** report was added and can be printed from either the Summary Area or for a specific contract and allows the User to print various ranges of RFI's.
- **System Milestone Schedule**—This Summary-Level report lists all **SYSTEM** mandatory milestones for all Active contracts, individually selected contract, or contracts from an established group.
- **All Milestones Schedule Report** provides a summary of **all** contract Milestones. For this report to be most meaningful, the Local Library should have the milestone items in an 'order' that flows with the contract. The SORT of the report is that 'order' shown in the Local Library, and then by 'date' (scheduled or actual).
- RMS and QCS now have a report for **Project Calendar** that reflects the 'Day of the Contract' (from NTP Acknowledge Date) against the 'Day of the Month' (Calendar).
- The **Contractor Action Item Report** now allows selection (filtering) of the various subjects to be included in the report.



# Organization

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**Teamwork Takes Planning!**

### **WE'RE ON THE WEB**

**RMS: [HTTP://WWW.RMSSUPPORT.COM/HOME.ASPX](http://www.rmssupport.com/home.aspx)**

**QCS: [HTTP://WWW.RMSSUPPORT.COM/QCS/DEFAULT.ASPX](http://www.rmssupport.com/qcs/default.aspx)**