

RMS TRAINING



Instructor: RMS Support Center Staff

Phone: (442) 333-1011

<https://rms.usace.army.mil/>

RMS TRAINING

This training is to provide guidance on the recent GSA – SAM change to replace DUNS with UEI.

DUNS - UEI

T2 Baltimore Test District
56 Offices, 1,805 Staff, 1,114 Contracts

Government Mode Home
Contract Selection

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District Office Menu

RMS District Office
The RMS District Office contains the items maintained by the District Office. This provides uniformity of field offices in areas considered appropriate.

District Office	Position Titles	Contract User Roles	District Policy
Prime Contractors	FY Baseline Placement	Dredge Names	Archived Contracts

First go to District Office – Prime Contractors

Note ONLY those with District Administration permissions can complete this.

DUNS - UFI



T2 Baltimore Test District

56 Offices, 1,805 Staff, 1,114 Contracts

Government Mode Home

Contract Selection



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Log Out



Help

Add Edit Delete

Prime Contractors

Search

Export

Drag a column header and drop it here to group by that column

Prime Contractor ID	Contractor Name	UEI No	Cage Code	City	State
> E1000177					
E1000178					
E1000179					
E1000008	1Ci, Inc.			Gaithersburg	MD
E1000009	A.A.M.C., Inc. ddddddddddddddddddd			Flemington	WV
E1000010	Air Services Inc.			Gaithersburg	MD
E1000011	AISOW Technologies	867530999999		Rockville	MD
E1000013	Akima	109481471384		Charlotte	NC
E1000013	Akima	109481471384		Charlotte	NC

Every active contractor listed as a prime contractor will have to be updated.

Highlight and select Edit

DUNS - UEI

Prime Contractor - The Ranger Group

Prime Contractor Information

Prime Contractor ID E1000118

UEI No

NAICS Code

Contractor Short Name The Ranger Group

Cage Code RANG118

Full Name The Ranger Group, LLC

DUNS 789377442

Home Office Address

Street Address 8180 Greensboro Drive, Suite 700

City Mclean

State Va

Zip Code 22102

County

Country USA

Home Office Phone 7035443082

Home Office Fax 7033562206

New field added, UEI No. This requires manual input.
For all contractors

The DUNS still shows for historical purposes. This is read only, will only show for pre-April 2022 contractors.

DUNS - UEI

Contractor Staff		Contracts					
Contracts						Search	Export
Drag a column header and drop it here to group by that column							
	Contract ID	EROC code	Contract No.	Delivery Order No.	Full Title of Contract		
>	E1000581	DISTRICT	DACA31-01-D-0029	0004	Spring Valley TCRA [P2-110085]		
	E1001878	DISTRICT	W912DR-09-D-0055	0002	ECBC Concrete Demo Slab		
	E1001907	DISTRICT	W912DR-11-D-0021	0018	Utah Data Center Machine Room Cooling		
	E1001867	DISTRICT	W912DR-12-C-0030	NA	Old Post Chapel Renovation		
	E1001947	DISTRICT	DACA31-99-C-0085	NA	SAMPLE JOB 001 TEST 3.0 PAYMENT		
	E1001805	DISTRICT	W912DR-11-D-0014	0003	Phase 1 Utility Upgrades, USSS		
	E1001807	DISTRICT	W912DR-11-D-0020	0004	Albright Roller Gate Repair		
	E1001563	DISTRICT	W912DY-10-D-0022	DA01	Monaca RA - WERS		
	E1001629	DISTRICT		NA			
	E1001810	DISTRICT	W912DR-11-D-0024	0001	ATEF Generator		
	E1001372	DISTRICT	W912DS-09-D-0007	DA01	Child Development Center		
	E1000787	DISTRICT	W9127N18C0004	NA	USAMRIID - Building Demo & Parking Lot		
	E1001770	DISTRICT	W912DR-10-D-0004	0004	3rd Floor Stair Renov. to AWG- QA only		
	E1000384	DISTRICT	DACA31-00-D-0046	0008	Training Contract #1 with QCS		
	E1001811	DISTRICT	W912DR-11-D-0020	0005	Interior Upgrade, Bldg. 1444		
	E1001816	DISTRICT	W912QR-12-D-0010	0001	Site Y Soil Removal		
	E1001412	DISTRICT	W912DR-09-D-0031	0002	HTRW Incidentals		
	E1000399	DISTRICT	DACA31-02-C-0016	NA	Academic Research Facility Test Project		

Client:WPF.RMS.Views.DistrictOffice.DistrictOfficePrimeContractorEdit -> DistrictOfficePrimeContractorEditView ✓ 1 Message Support View

Once UEI has been entered, use the Prime contractor listing to find all contracts. Every active contract will have to be updated to capture this new information. An active contract is any contract that has not paid the final invoice.

DUNS - UEI

Government Action Items			Contractor Action Items			My Action Items		
0	0	0	0	0	0	0	0	0
High	Medium	Low	High	Medium	Low	High	Medium	Low
Administration	Finances	QA/QC	Submittals	Schedules	Closeout	Import/Export	Contract Reports	
Contract Description <i>Enter award description and funding sources. Contract location should be entered.</i>		Contract Status <i>Enter status/delay codes. Update Issues and Photo.</i>		Contract Personnel <i>Assign PDT and view User Roles.</i>		Contract Documents <i>Legacy Documents prior to PCF interface. Use Contract File for current documents.</i>		
Contract File <i>Identify and send documents to PCF.</i>		Contract Setup <i>Determine how contract is to be managed by QA and QC staff. Setup submittal register.</i>		P2 Projects <i>Link RMS Contract to P2 Project.</i>		Correspondence <i>Create, edit, and view, Letters and Memos.</i>		
Request for Information <i>Respond to RFI's from Contractor.</i>		Contract User Entries/Special Data <i>Insert data for District generated macros for reporting.</i>		Prime Contractor <i>Identify Contractor for payment purposes and view Contractor Staffing.</i>		Subcontractors <i>Identify Subcontractors, POC's, and Trades.</i>		
Contractors on Site <i>Enter dates that Subcontractors will be on-site.</i>		Contractor Insurance <i>Track General, Auto, and Workman's Comp Insurances.</i>		Contractor Payrolls <i>Enter or Review Contractor Payrolls for Department of Labor reporting purposes.</i>		Labor Interviews <i>Conduct Labor Standard Interviews for Davis-Bacon Compliance.</i>		
Action Item Control <i>Control selection, severity and responsible parties for contract action items.</i>		Contract Notification Control <i>Control which notifications you will receive for this contract.</i>		Contractor Mode Record Locks <i>Lock selected records to prevent changes in Contractor Mode.</i>		Mobile Files <i>Organize files uploaded from linked mobile devices.</i>		

Client.WPF.RMS->ContractMenuView ✔ **1 Message** Support View

Select the contract, Go to Administration – Prime Contractor

DUNS - UEI

RMS - Resident Management System (Patch: 0345)

 **Spring Valley TCRA [P2-110085]**
[E1000581] DACA31-01-D-0029 0004

Government Mode Home
Contract Selection
Contract Menu

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Add Prime Contractor from Entered Info **Prime Contractor**

Prime Contractor Info Contractor Staff

Prime Contractor Information

RMS 3 Prime Contractor	E1000118 - The Ranger Group	Prevent Contractor Mode Access
UEI Number	<input type="text"/>	Cage Code <input type="text"/>
Responsibility Code	PRIM	NAICS Code <input type="text"/>
Contractor Full Name	Sevenson Environmental Services	Contractor Short Name <input type="text" value="Sevenson"/>
Send Mail To	Contractor Home Office	DUNS No. <input type="text"/>
Payee Office	Payee ID 1 Name SEVENSON ENVIRONMENTAL SERVICES, INC. 2749 LOCKPORT ROAD NIAGARA FALLS NY 14305 EFT exists	

Copy UEI and Contractor Information

Select Copy UEI and Contractor Information

DUNS - UEI

Resident Management System

Prime Contractor Lookup

Prime Contractors

Drag a column header and drop it here to group by that column

Prime Contractor ID	Contractor Name	UEI No	City
> E1000118	The Ranger Group, LLC	123456789101	McLean

Find and select Prime Contractor – select OK

DUNS - UEI

RMS - Resident Management System (Patch: 0345)

 **Spring Valley TCRA [P2-110085]**
[E1000581] DACA31-01-D-0029 0004

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Add Prime Contractor from Entered Info **Prime Contractor**

Prime Contractor Info Contractor Staff

Prime Contractor Information

RMS 3 Prime Contractor	E1000118 - The Ranger Group	Prevent Contractor Mode Access	
UEI Number	123456789101	Copy UEI and Contractor Information	
Responsibility Code	PRIM	Cage Code	RANG118
Contractor Full Name	The Ranger Group	NAICS Code	
Send Mail To	Contractor Home Office	Contractor Short Name	Sevenson
Payee Office	Payee ID 1 Name SEVENSON ENVIRONMENTAL SERVICES, INC. 2749 LOCKPORT ROAD NIAGARA FALLS NY 14305 EFT exists	DUNS No.	789377442

The UEI will be updated. This contract is complete.